

SHOROC ANNUAL GENERAL MEETING
4:30pm on 16 November, 2011
SHOROC, Unit 33/42-46 Wattle Road Brookvale



DRAFT MINUTES

Board Members Present

| | |
|------------------|---------------------------|
| Cr Jean Hay AM | Mayor of Manly |
| Cr Anne Connon | Mayor of Mosman |
| Cr Michael Regan | Mayor of Warringah |
| Cr Harvey Rose | Mayor of Pittwater |
| Henry Wong | General Manager Manly |
| Viv May | General Manager Mosman |
| Rik Hart | General Manager Warringah |
| Mark Ferguson | General Manager Pittwater |

In attendance

| | |
|--------------|---------------------------------|
| Ben Taylor | Executive Director SHOROC |
| Lisa Stevens | Office and Comms Manager SHOROC |

Apologies

There were no apologies received.

Item 1 Welcome and Apologies

Cr Harvey Rose, Mayor of Pittwater and SHOROC President chaired the meeting and welcomed all those attending.

Cr Rose opened the meeting outlining that he has greatly enjoyed the past year as President and noted the growing role of SHOROC in regional advocacy and collaboration. Cr Rose said that SHOROC has made significant progress towards transport and health infrastructure investment for the region and added that the coming year provides a real chance for the SHOROC region to secure the funding promised for the region and make real difference. In particular, Cr Rose singled out the regular meetings with local MPs as very valuable for councils.

Cr Rose said that he considered SHOROC now has a clear model for the future based on the existing model of four independent councils collaborating through SHOROC with an expansion of the capacity of SHOROC to deliver financial savings through greater investigation and implementation where appropriate of shared and collaborative functions and services.

Cr Rose concluded by thanking the SHOROC Board and the SHOROC team of Ben Taylor, Andrea Tattam and Lisa Stevens for their contribution and hard work over the past year and acknowledged the importance of working together.

Item 2 Minutes of previous meeting

Item 2.1 Adoption of minutes of AGM 17 November, 2010

The Board Resolved:

- 1. To adopt** the Minutes of the Annual General Meeting held 17 November 2010.

*Moved Cr Harvey Rose /Seconded Cr Jean Hay
Carried Unanimously*

Item 3 Election of Office Bearers

Item 3.1 Election of President

Mr Ben Taylor acted as returning officer. Nominations were called for the position of President. Cr Anne Connon nominated Cr Jean Hay of Manly as President. Nomination seconded by Henry Wong.

There were no other nominations and Cr Jean Hay accepted the nomination.

The returning officer duly announced Cr Jean Hay Mayor of Manly as SHOROC President for the ensuing term.

Cr Hay thanked the Board, indicating that she looked forward to the role.

Item 3.2 Election of Vice-President

Mr Ben Taylor acted as returning officer. Nominations were called for the position of Vice-President. Cr Harvey Rose nominated Cr Michael Regan Mayor of Warringah as Vice-President. Nomination seconded by Cr Jean Hay.

There were no other nominations and Cr Michael Regan accepted the nomination.

The returning officer duly announced Cr Michael Regan Mayor of Warringah as SHOROC Vice-President for the ensuing term.

Cr Regan thanked the Board, indicating that he looked forward to the role.

Item 3.3 Election of Treasurer

Mr Ben Taylor acted as returning officer. Nominations were called for the position of Treasurer. Viv May nominated Mr Rik Hart, General Manager Warringah Council, as Treasurer. Nomination seconded by Mark Ferguson.

There were no other nominations and Rik Hart accepted the nomination.

The returning officer duly announced Rik Hart, General Manager Warringah as SHOROC Treasurer for the ensuing term.

Mr Hart thanked the Board, indicating that he looked forward to the role.

Item 4 SHOROC 2010/11 Annual Report

The draft Annual Report is attached (Tab B).

The Board resolved:

1. **To receive and adopt** the Annual Report on the activities of SHOROC for the year ending 30 June 2011.

*Moved Cr Harvey Rose /Seconded Cr Anne Connon
Carried Unanimously*

Item 5 SHOROC Financial Report

The Audited financial report is attached (Tab C).

The Board resolved:

1. **To receive** and adopt the audited financial reports for the period ending 30 June, 2011.
2. **To authorise** Mark Ferguson and Viv May to sign the certificate for the annual statement (form 12) to be forwarded to the Fair Trading Office together with financial report and the appropriate fee.

*Moved Cr Michael Regan /Seconded Mark Ferguson
Carried Unanimously*

(Rule 40)

**SHORE REGIONAL ORGANISATION OF COUNCILS INCORPORATED
(SHOROC)**

FORM OF APPOINTMENT OF PROXY

I,.....of

(full name)

(address)

being a delegate of Shore Regional Organisation of Councils Incorporated hereby appoint

.....of

(full name of proxy)

(address)

also being a delegate of Shore Regional Organisation of Councils Incorporated, as my proxy to vote for me on my behalf at the general meeting of Shore Regional Organisation of Councils Incorporated (annual general meeting or special general meeting, as the case may be) to be held on theday of..... and at any adjournment of that meeting.

* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

* to be inserted if desired.

.....

Signature of delegate appointing proxy

Date.....

Tab B: Draft 2010/11 Annual Report (separate PDF attachment)

Tab C: Audited financial report (separate PDF attachment)