



**SHOROC**

Shore Regional Organisation of Councils

*Incorporating Manly, Mosman,  
Pittwater & Warringah Councils*

ANNUAL REPORT





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# President's Report



'I am also pleased to highlight SHOROC's progress in developing a number of new programs for member councils in 2007.'

It gives me great pleasure to present this report on SHOROC's activities during 2007. I have very much enjoyed leading the region as President, and take great delight in reporting on the organisation's many achievements, which have only been possible with the strong co-operation and commitment of the four member councils.

I am particularly pleased that the organisation has been able to secure funds from the Department of Planning to prepare a regional employment study for the region. Once completed, this important study will lead to the development of a much-needed employment strategy for the SHOROC region.

SHOROC has continued to demonstrate its status as a prominent advocate for the region, most notably by its leadership in hosting a major economic development forum in April at the Macquarie Graduate School of Management; its continued lobbying for appropriate health care for our residents; and continued advocacy in relation to the Sydney Metropolitan Strategy. SHOROC's role as an advocate for the region will only grow in importance, particularly as the region steels itself to deal with changes brought about by the Metropolitan Strategy, the new Northern Beaches hospital and in attracting appropriate employment to the region.

I am also pleased to highlight SHOROC's progress in developing a number of new programs for member councils in 2007. These include the development of a transport and land use strategy for the region; continued strides in joint procurement; a regional State of the Environment report; further progress in regional sportsfields management; and a workforce planning initiative.



At the end of 2006, SHOROC became an incorporated association. This important step has secured SHOROC's status as an independent organisation, as it is now able to apply for and receive funding, and employ staff in its own right.

During the year, SHOROC established a new office for the Secretariat at Manly Council's depot at Balgowlah. The physical relocation took place in June, with little disruption to SHOROC's operations. While the move has given SHOROC a new level of independence, we sincerely thank Warringah Council for hosting SHOROC for the past few years, and for providing associated support and assistance during that time.

In closing, I must say thank you to my fellow Mayors and Board members for their ongoing support and commitment during the year. I would also mention the outstanding leadership shown by the region's general managers in providing support, guidance and assistance to the SHOROC Secretariat. Without their leadership, the organisation would not be as successful as it is today. I must also acknowledge the contributions made by the many council staff serving on the region's various working groups. Their contribution to the region comes on top of usual council commitments, so their participation is remarkable indeed.

Finally, I must pay special tribute to the members of SHOROC's Secretariat. In April this year, Executive Director Margie Brown left the organisation to pursue a career change, and I would like to record my sincere appreciation for her dedication and hard work during her time with us. Melissa Gibbs filled in as acting Executive Director, and I thank her for

stepping into the role while we recruited a new executive director. I would like welcome our new Executive Director, Leta Webb, who commenced in August, and pay tribute to our Administrative Officer, Andrea Dawson. SHOROC is indeed fortunate to have this talented team working for it.

Since the end of the reporting year, I have stepped down as a delegate of SHOROC but will continue to be a strong advocate for the organisation during my term on council. I look forward to observing SHOROC's continued progress in the future and wish my successor all the best.

**Councillor Alex McTaggart**  
**Mayor of Pittwater**  
**President of SHOROC**

# The SHOROC Organisation

## THE ORGANISATION

The Shore Regional Organisation of Councils (SHOROC) is an incorporated association of local councils on Sydney's Northern Beaches. The organisation represents Mosman, Manly, Pittwater and Warringah Councils.

## VISION

A strong co-operative group of councils, taking a leading role on issues of regional significance.

## MISSION

To value the individuality of member councils while co-operating to achieve a better deal for the community through networking, resource sharing and lobbying.

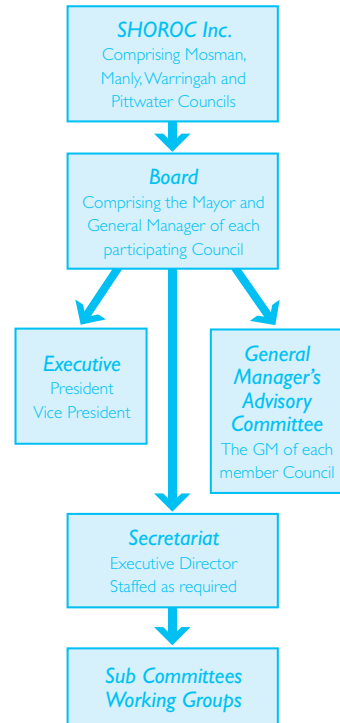
## OBJECTIVES

1. **Co-operation and Resource Sharing** – improving the quality and efficiency of local government service delivery in the SHOROC region.
2. **Advocacy** – effectively representing the social, economic, cultural and environmental interests of local communities.
3. **Sustainable Growth** – managing growth that protects the environment and lifestyle values of residents, supported by investment in infrastructure and jobs creation.
4. **Organisation Development** – developing a credible and cost effective organisation.

## ORGANISATION STRUCTURE

The SHOROC Board comprises the four Mayors and the four General Managers of the member Councils. The executive responsibilities are shared by each Council on a rotating basis, with the Mayor assuming the role of SHOROC President. The first President of SHOROC Incorporated was the Mayor of Pittwater Council, Cr Alex McTaggart.

Under SHOROC's constitution, the General Managers Advisory Committee has responsibility for staffing matters.



# SHOROC Region

## REGIONAL PROFILE

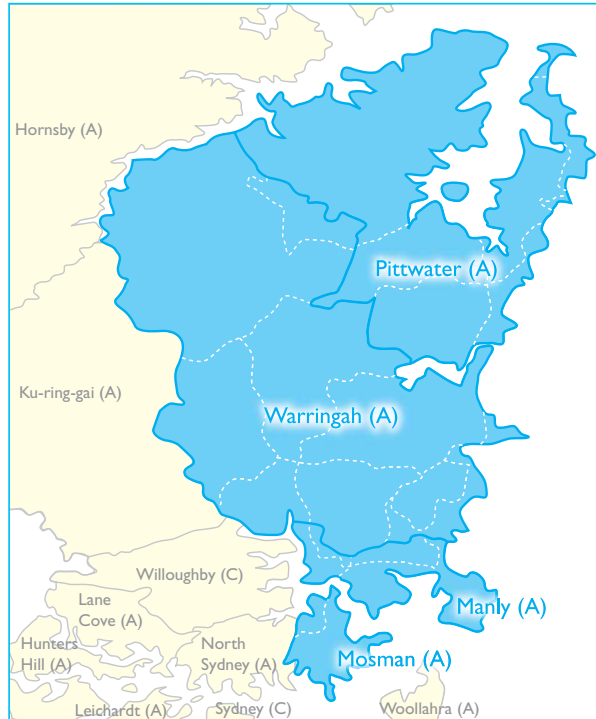
The SHOROC region comprises the four local government areas of Mosman, Manly, Warringah and Pittwater. These four Councils represent over 240,000 residents, over half living in the Warringah area. The region covers an area of 288 square kilometres and is bordered on three sides by water.

The region has major transport shortcomings in comparison with other parts of Sydney as there is no rail system and the region relies exclusively on three road corridors connecting it to the rest of Sydney. Buses and ferry services provide the only means of public transport and there is still a reliance on private vehicle use to access many areas.

The majority of residents (154,600) are aged 18 to 64 years and approximately 25% of the population (62,500) was born overseas. The unemployment rate in the SHOROC region was lower than the Sydney Statistical Division in 2001 (3.4% compared to 6.1%). The increasing cost of housing is expected to impact on the availability of lower paid but 'key' workers in the region. The lack of affordable housing for lower

paid workers, plus the difficulty of access from outside the area may result in increased demand for modestly paid workers particularly in retail, child-care and nursing to name a few.

The SHOROC region hosts half of Sydney's coastal beaches, National Parks, Narrabeen Lake and iconic attractions including Pittwater; Palm Beach, Manly Corso and Taronga Zoo. The natural beauty of the area is enjoyed by residents and increasing numbers of overseas, interstate and day visitors.



# Board Members – Manly Council



**CR DR PETER MACDONALD**

*Mayor of Manly*

Councillor Dr Peter Macdonald has been Mayor of Manly since he was popularly elected in 2004. He has been a councillor since 1987.

A doctor, he worked as a general practitioner in Manly for 25 years and then served as the independent member for Manly in NSW parliament from 1991 to 1999, when he retired.

He is currently the Chairperson of Australian Doctors International, a humanitarian organisation he founded in 2001.



**MR HENRY WONG**

*General Manager Manly*

Henry Wong is General Manager of Manly Council, a position he has held since 2002.

Prior to joining Manly, he served on the executive and boards of two other Regional Organisations of Council (ROCs).

Henry holds qualifications in law, management, engineering, and eBusiness.



Manly Corso, Manly

# Board Members – Mosman Council



## CR DENISE WILTON

### *Mayor of Mosman*

Councillor Denise Wilton has been Mayor of Mosman since 2005 and a Councillor since 1999. She was Chairperson of SHOROC in 2006.

Denise is a teacher by profession with particular experience in special education and teaching Aboriginal students.



## MR VIV MAY

### *General Manager, Mosman*

Viv May has been the General Manager of Mosman Council since 1993 and was previously the Town Clerk from 1986. He has lived and worked in the SHOROC region all his life.

Viv was awarded the Public Service Medal in the 1999 Australia Day Honours list.



Reddy Bay, Mosman

# Board Members – Pittwater Council



**CR ALEX MCTAGGART**

*Mayor of Pittwater  
President of SHOROC*

Councillor Alex McTaggart was Mayor of Pittwater Council from September 2005 until September 2007. He has been a Councillor since 1999.

From November 2005 – March 2007 he was the independent member for Pittwater in the NSW parliament.

Alex has a background in accounting and qualifications in teaching and horticulture..



**MR MARK FERGUSON**

*General Manager Pittwater*

Mark Ferguson has been General Manager of Pittwater Council since 2005. Prior to that he was General Manager of Coffs Harbour Council from 1998.

Mark's qualifications include an Executive Master of Business Administration and qualifications in business and local government.



Palm Beach, Pittwater – Image courtesy of Tanya Camont, Pittwater Council

# Board Members – Warringah Council



## MR DICK PERSSON, AM

### *Warringah Administrator*

Dick Persson was appointed as Administrator of Warringah Council in July 2003, following dismissal of the Council by the State Government.

Dick has held a wide range of chief executive positions in the public sector in NSW and Queensland over the last 20 years. He currently holds positions of Chairperson of HealthQuest.

On Australia Day 2006 Dick was awarded an AM and appointed a Member of the General Division of the Order of Australia in recognition of his work for the community.



North Curl Curl Beach, Warringah



## MR RIK HART

### *General Manager, Warringah from 15 March 2007*

Rik Hart has been General Manager of Warringah Council since March 2007. Prior to that he was Chief Executive of Hutt City Council in New Zealand for 6 years.

Rik has held a number of senior positions in government and the private sector in New Zealand.



## MR STEPHEN BLACKADDER

### *General Manager, Warringah until 14 March 2007*

Stephen Blackadder was General Manager of Warringah Council for five years until 14 March 2007.

He has been a General Manager in local government for a total of 18 years and is a Fellow of the Local Government Managers Australia.

# Attendance at Board Meetings

## *Total number of SHOROC Board Meetings – FIVE*

### **Board Members**

### **Times Attending**

Cr Denise Wilton, Mayor Mosman	4
Cr Dr Peter Macdonald, Mayor Manly	4
Cr Alex McTaggart, Mayor Pittwater	5
Mr Dick Persson AM, Administrator, Warringah Council	4
Mr Viv May, General Manager, Mosman Council	4
Mr Henry Wong, General Manager, Manly Council	5
*Mr Stephen Blackadder, General Manager, Warringah Council	2
*Mr Rik Hart, General Manager, Warringah Council	2
Mr Mark Ferguson, General Manger, Pittwater Council	4

\*S.Blackadder till 14 March 2007

\*R. Hart commenced 15 March 2007.

# Secretariat Report



I was appointed to the role of Executive Director of SHOROC in August 2007. In my short time with the organisation, I have been impressed with the dedication, commitment and co-operation of the delegates, general managers and staff of member councils. This commitment is directly attributable to SHOROC's success as a regional advocate and agent for collaboration amongst the member councils.

I inherited an organisation in good shape as a result of the good management of previous executive directors under the stewardship of the region's general managers. Indeed, most of the achievements highlighted in this report are a result of that management, and I am committed to ensuring that SHOROC builds on these successes and goes from strength to strength.

I am looking forward to the challenges ahead, in particular seeing the results of the employment study, sportsfield management project, continued success in joint procurement and completion of the regional State of the Environment report.

In addition to these current projects, I look forward to working with councillors and staff of member councils to prepare a strategic plan for SHOROC. The plan will provide a strong base for our work program over the next five years, and will enable us to prioritise and effectively deal with the many opportunities presented to us.

In closing, I would like to thank the councillors and staff of member councils for warmly welcoming me to SHOROC. In particular, I thank the four general managers of the member councils for their strong leadership and enthusiasm for the work of SHOROC. They have all provided tremendous support to me personally, and have made my transition into the role a pleasurable experience. Finally, I thank SHOROC's Administrative Officer, Andrea Dawson for her hard work and dedication to SHOROC. Andrea is a tremendous asset to the region, and I look forward to continuing our work together.

A handwritten signature in black ink, appearing to read 'Leta Webb'.

**Leta Webb**  
**Executive Director of SHOROC**

SHOROC relocated in June to premises at  
Manly Council Depot, 46-48 Balgowlah Road,  
Balgowlah NSW 2093.



*'I am committed to ensuring that SHOROC builds on these successes and goes from strength to strength.'*

# Regional Advocacy

## COMBINED LGA/ROC PRESIDENTS MEETINGS

SHOROC continued its advocacy role on the Sydney Metropolitan Strategy during the year via its representation on the combined LGA/ ROC Presidents meetings with the Director General of the Department of Planning.

The meetings provide a forum for the Presidents of the metropolitan ROCs and the President of the LGA to provide input on various Department of Planning initiatives.

SHOROC saw its lobbying efforts rewarded with the Department's offer of funding to prepare a regional employment study.

Other matters brought to the Department's attention during the year included:

- Continued lobbying for improved infrastructure and services
- Appropriate dwellings and jobs targets in the sub-regional plans under the Metropolitan Strategy
- Establishment of a rural lands working party
- Standard LEP Template and concern about rezoning of community lands to residential
- SEPP 64 – Advertising Signs
- Performance Review Reporting.



NSW Government's Metropolitan Strategy for the North East Subregion and Inner North Subregion



Scanned front covers of the NSW Government's Metropolitan Strategy for the North East Subregion and Inner North Subregion.

## PACIFIC TECHNOLOGY CORRIDOR – SYDNEY'S NORTH 2030 (SN2030) FORUM

On 18 April 2007, SHOROC hosted the SN2030 Forum at the Macquarie Graduate School of Management Conference. At the forum, Mr Geoff Mullins and Professor Roy Green launched the Preliminary Business Plan for a Pacific Technology Corridor:

The Pacific Technology Corridor is a project in a number of stages to undertake “cluster mapping” of an emerging corridor of high tech companies and their activities in the corridor called the Pacific Technology Corridor. There is potential to link with the companies in the corridor and educational institutions such as Macquarie University.

SHOROC had a separate briefing on the proposal at its Board meeting in June. SHOROC is considering becoming a part of the project subject to the review of the project's business plan.

## NEW NORTHERN BEACHES HOSPITAL

SHOROC has been keeping in regular contact with the CEO of the Northern Sydney Central Coast Area Health Service on the plans for the new Northern Beaches Hospital and its Services Procurement Plan. SHOROC meets with the CEO and the project team every six months to keep abreast of progress.

Key issues of concern to SHOROC are:

- The adequacy of urgent and emergency care arrangements, particularly on the peninsular
- Details of palliative and aged care facilities
- The need to ensure appropriate ambulance services on the peninsular
- The need for an integrated solution for transport to the Frenchs Forest site, including the need to flood-proof the Wakehurst Parkway and upgrade key intersections
- The future of the Mona Vale site
- The need to ensure that the cost of transport upgrades are identified in the plan
- The need for ongoing engagement with the community and SHOROC councils.



Artist's impression of the new hospital

# Joint Activities

## REGIONAL EMPLOYMENT STUDY

SHOROC has received funding from the Department of Planning under the Planning Reform Fund to undertake a study to evaluate the existing and potential employment generating activities and land use patterns in the SHOROC region. The study will inform the North East and Inner North Subregional Strategies and LEP reviews and the development of a regional economic strategy.

The objectives of the study are:

1. To provide an indication of the employment capacity under existing planning controls; analyse the relationship between residential growth and the demand for different types of employment land and infrastructure derived from this growth.
2. To analyse the trends of different types of employment generating activities, including retail, commercial, industrial, home business, public services, not for profit, non-government sector and volunteering work.
3. Particular attention should be paid to the condition of the existing centres/corridors.

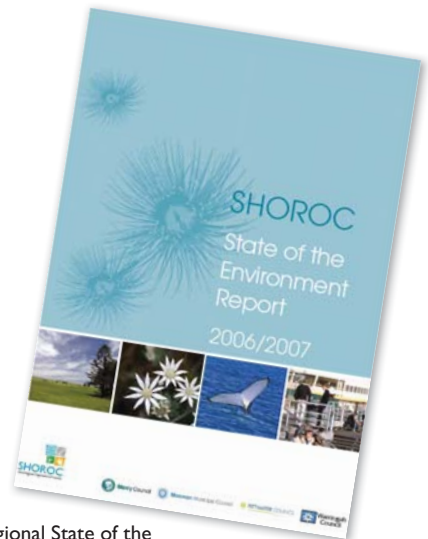
Following a competitive expression of interest process, Hill PDA has been appointed to prepare the study. Hill PDA is a specialist property consultancy. They have undertaken similar employment studies in Sydney and the Illawarra.

The study has begun in earnest and is on track for completion by the end of 2007.

## REGIONAL STATE OF THE ENVIRONMENT REPORT

SHOROC is well on the way to producing its first regional SoE report. A working group of council officers responsible for preparing SoE reports has been convened to prepare the report. The group is chaired and co-ordinated by Manly Council officers.

The working group is making outstanding progress, and the report will be finalised by the end of 2007. Officers have been getting together regularly to ensure the report is prepared by the target date. Chapter headings have been agreed, and council officers are in the process of gathering the information required for the report using agreed templates and timelines.



Regional State of the Environment Report

# Sportsfields Management

SHOROC has established a Sportsfields Working Group comprising representatives from member councils. The working group is implementing the recommendations of the 2006 Tregear Report, which reviewed sportsfields management and processes in the region.

The group has been assisted by Brett Rodgers at Open Space Planning. Its primary focus is on establishing user agreements and a model for funding sports fields, including an appropriate level of user contribution.

In addition SHOROC has established a Sportsgrounds Management Working Group comprising representatives from member councils and the Manly Warringah Pittwater Sporting Union (MWPSU). The key objective being a regional approach to the development, review and improvement of sportsground management practice. Following the findings of the Tregear Report 2006, this will lead to increased opportunities for participation, sustainable and efficient utilisation and management of existing and future facilities throughout the region.

The group has worked collaboratively to improve sport provision in the region, to develop and prioritise a levy funded capital works program and to increase the provision of amenities and facilities within the region. The group identified the following projects to be completed using accumulated levy funding.

- Construction of an amenity building at David Thomas Reserve, Manly Vale
- Construction of an amenity building at North Narrabeen Reserve, North Narrabeen

- Upgrade of existing amenity building at Manly West Park.

The group has also focussed on preparation of common user agreements, policies and procedures relating to improved information sharing and sportsground allocation, establishing regional benchmarks for sportsground usage and provision with the view to developing a suitable funding model.

# Joint Activities

## REGIONAL TRANSPORT AND LAND USE PLAN

Following a meeting in April 2007 of representatives of member councils, SHOROC engaged Halcrow Consulting to prepare a transport and land use strategy for the SHOROC region. The April meeting was convened following an earlier Transport Priorities workshop, which identified a “wish list” of transport improvements.

SHOROC has committed to working collaboratively to raise the profile of transport as an issue at State level by producing:

- An employment strategy for the region (currently underway)
- A transport and land use strategy for the region.

SHOROC has been working with Halcrow Consulting to:

- Provide all available information and previous transport studies
- Present a report to councillors, the Warringah Council Administrator and council staff on 11 October at Manly Council.

A final report will be submitted to the SHOROC Board by the end of 2007.



Spit Bridge, Mosman

## REGIONAL PROCUREMENT

SHOROC has a Procurement Group comprised of officers from member councils responsible for procurement. The group has been meeting regularly throughout the year.

All member councils have signed a memorandum of understanding with the Hunter Councils group, which permits the SHOROC members to purchase under the contracts and supply agreements established by Hunter Councils.

Members of SHOROC's Procurement Group have visited the Hunter Council offices on a number of occasions, and the Hunter Councils procurement manager has regularly been attending meetings of the SHOROC Procurement Group to discuss upcoming tenders.

SHOROC member councils are in the process of collecting information required by Hunter Councils to enable immediate participation in the current and planned supply agreements and contracts. This will enable member councils to immediately benefit from the Hunter Councils group's buying power. In addition, Hunter Councils is also initiating a number of tenders especially for the SHOROC group.



Manly Ferry, Manly



## WORKFORCE PLANNING

SHOROC has convened a number of meetings with council human resources professionals to develop a regional approach to workforce planning and dealing with skills shortages.

The Workforce Planning Group has agreed on the following proposals:

- To hold a management development forum for key council staff with a special guest speaker (preferably a high profile resident of the region with an important management message)
- To hold a forum for school careers advisers from the region's high schools to present information about career development opportunities in local government and promoting local government as an employer of choice
- To meet with TAFE representatives to explore workforce planning and development opportunities
- To prepare a paper outlining options for knowledge management
- To consider options for mature age employees retaining involvement in the workforce beyond retirement.

## AUDITING SERVICES

SHOROC's General Managers Advisory Committee has decided to explore the possibility of establishing a shared auditing service.

To progress this initiative, a number of senior council staff have been meeting to discuss and consider how such a service could work in the SHOROC region.

## SAFE COMMUNITY ACTIVITIES

SHOROC's application for redesignation as a World Health Organisation (WHO) Safe Community has been successful.

To gain such accreditation, SHOROC had to meet quite rigorous criteria covering seniors safety, sports safety, children's safety, fire safety, road safety, water safety, personal safety and community safety. SHOROC also had to demonstrate it had close community partnerships with other government agencies and community organisations, as well as having effective crime prevention plans in place.

On 24th November last, SHOROC welcomed Dr Carolyn Coggan, Director, Safe Communities Foundation New Zealand (representing the Safe Communities Foundation New Zealand) to Sydney when a well planned, interesting and informative site inspection was conducted to showcase the many initiatives that had been undertaken by the SHOROC member councils to improve safety in their local government area. A formal redesignation ceremony took place at Warringah Council on 27th November 2006 when the SHOROC member Councils received a formal plaque and a flag.

# Joint Activities

## SAFE COMMUNITY ACTIVITIES (continued)

SHOROC is the only grouping of Councils in the world to have received a "group" accreditation. It is a credit to the staff and management involved that they have seen the benefits to our community from approaching community safety in a regional way.



SHOROC World Health Organisation Safe Community Program. Redesignation ceremony November 2006. L to R: Cr Anne Connon (Mosman) ; Cr Pat Daley (Manly); Dr Carolyn Coggan representing W.H.O. Safe Communities Network; Cr Alex McTaggart (Mayor of Pittwater); Mr Dick Persson AM (Administrator Warringah)

## LGMA MANAGEMENT CHALLENGE

In March, the SHOROC Councils once again fielded a team in the 2007 LGMA Management Challenge. The team, known as "Shorocco" consisted of:

- Helen Lever (Manly)
- Andrew Thor and Simone Shore (Pittwater)
- Natasha Palmer and Julie Langdon (Warringah)
- Kevin Nonweiler (Mosman),
- Dennis Corbett (Warringah) was the team's mentor.

The LGMA Management Challenge provides teams with a chance to participate in a range of management tasks and simulations that test their decision making, leadership and team management skills.



L to R: Mark Ferguson, General Manager Pittwater; Viv May, General Manager Mosman; Dennis Corbett, Warringah Council - Team Leader Management Challenge; Rik Hart, General Manager Warringah; Henry Wong General Manager Manly

# Financial Management 2006-2007

## SHORE REGIONAL ORGANISATION OF COUNCILS INC

A.B.N. 49 221 846 263

### FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2007

Profit and Loss Statement as at 30 June 2007

	Note	\$
<b>INCOME</b>		
Contributions from Members		51,394
Administration Fees		10,000
Membership Fees		8
		<u>61,402</u>
<b>OTHER INCOME</b>		
Interest Received		<u>1,730</u>
		<u>63,132</u>
<b>EXPENDITURE</b>		
Accountancy Fees		950
Advertising		4,785
Bank Charges		47
Bookkeeping Services		1,098
Catering		698
Consultancy Fees		16,000
Computer Expenses		402
Depreciation		158
Freight & Cartage		450
General Expenses		50
Insurance		6,270
Postage		319
Printing & Stationery		344
Rent		1,330
Salaries & Wages		27,945
Seminars & Conferences		1,045
Superannuation Contributions		2,946
Telephone		196
		<u>65,033</u>
<b>Loss for the period</b>		<u>(1,901)</u>
Retained earnings at the beginning of the period		-
<b>Accumulated losses at the end of the financial year</b>		<u>(1,901)</u>

The accompanying notes form part of these financial statements.  
This report is to be read in conjunction with the attached compilation report.

# Financial Management 2006-2007

## SHORE REGIONAL ORGANISATION OF COUNCILS INC

A.B.N. 49 221 846 263

### BALANCE SHEET AS AT 30 JUNE 2007

	Note	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	2	48,797
Trade and other receivables	3	<u>38,389</u>
<b>TOTAL CURRENT ASSETS</b>		<u>87,186</u>
<b>NON-CURRENT ASSETS</b>		
Property, plant and equipment	4	<u>8,231</u>
<b>TOTAL NON-CURRENT ASSETS</b>		<u>8,231</u>
<b>TOTAL ASSETS</b>		<u>95,417</u>
<b>CURRENT LIABILITIES</b>		
Trade Creditors		41,699
Provision for Projects	5	<u>55,615</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>97,314</u>
<b>TOTAL LIABILITIES</b>		<u>97,314</u>
<b>NET ASSETS (LIABILITIES)</b>		<u>(1,897)</u>
<b>EQUITY</b>		
Members' Contribution		4
Accumulated losses	6	<u>(1,901)</u>
<b>TOTAL EQUITY</b>		<u>(1,897)</u>

The accompanying notes form part of these financial statements.

This report is to be read in conjunction with the attached compilation report.

# Financial Management 2006-2007

## SHORE REGIONAL ORGANISATION OF COUNCILS INC

A.B.N. 49 221 846 263

NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 2007

### **1 Statement of Significant Accounting Policies**

This financial report is a special financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (New South Wales) 1984. The committee has determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act and the following Australian Accounting Standards:

AASB 112:	Income Taxes
AASB 1031:	Materiality
AASB 110:	Events Occurring after Reporting Date
AASB 117:	Leases

No other applicable Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

#### **Income Tax**

The association is exempt from income tax.

#### **Fixed Assets**

Office equipment is carried at cost less, where applicable, any accumulated depreciation and amortisation.

The depreciable amount of all assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

#### **Leases**

Operating lease payments are recognised as an expense in the income statement on a straight-line basis over the lease term.

#### **Financial Assets**

Financial assets are brought to account at cost or valuation. Dividends and interest are brought to account when received.

These notes are to be read in conjunction with the attached compilation report.

# Financial Management 2006-2007

2007 \$

## 2 Cash and Cash Equivalents

Cash at Bank - General Account	26,115
Cash at Bank - Reserve Cheque Account	<u>22,682</u>
	<u>48,797</u>

## 3 Trade and Other Receivables

### Current

Trade Debtors	35,355
Other Debtors - GST Refund	3,022
Other Debtors - Subscriptions Receivable	<u>12</u>
	<u>38,389</u>

## 4 Property, Plant and Equipment

Office Furniture & Equipment	8,389
Less: Accumulated Depreciation	<u>(158)</u>
<b>Total Property, Plant and Equipment</b>	<u>8,231</u>

## 5 Provision for Projects

The organisation receives funding from various sources for specific projects, activities and studies carried out for the benefit of member councils. As funding is received, or debtor invoices are raised, a liability is recorded in the accounts of SHOROC as "provision for projects". Payments and creditor invoices relating to those projects are charged against the liability, thus reducing the balance of the provision.

Movements in the provision for the period are summarised below. All amounts are expressed net of GST.

### Receipts

Surplus transferred from Warringah Council on 31 January 2007	38,561
Grants received from and owing by the Department of Planning for employment study	38,182
Monies received from NS ROC relating to transport project	2,545
Monies received from and owing by councils relating to the Kimbriki project	<u>35,837</u>
	115,125

### Less: Payments

Legal fees relating to the Kimbriki Project	46,560
Workforce planning	800
Traffic priorities (Halcrow)	4,200
Sports ground management (Open Space Planning Services)	<u>7,950</u>
	59,510
Balance of provision 30 June 2007	<u>55,615</u>

## 6 Accumulated Losses

Net loss for the period	<u>(1,901)</u>
Accumulated losses at the end of the financial year	<u>(1,901)</u>

# Financial Management 2006-2007

## SHORE REGIONAL ORGANISATION OF COUNCILS INC

A.B.N. 49 221 846 263

### STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1 to 4:

1. Presents a true and fair view of the financial position of Shore Regional Organisation of Councils Inc as at 30 June 2007 and its performance for the period ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Shore Regional Organisation of Councils Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President:

  
\_\_\_\_\_  
CR DR PETER MACDONALD

Vice President:

  
\_\_\_\_\_  
CR DENISE WILTON

Dated this 12th day of December 2007.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SHORE REGIONAL ORGANISATION OF COUNCILS INC

### Report on Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Shore Regional Organisation of Councils Inc. (the association), which comprises the balance sheet as at 30 June 2007, the profit and loss statement, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

### Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act (New South Wales) 1984 and are appropriate to meet the needs of the members. The committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

# Financial Management 2006-2007

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SHORE REGIONAL ORGANISATION OF COUNCILS INC

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1 are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting responsibilities under the Associations Incorporation Act (New South Wales) 1984. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purposes other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

### **Auditor's Opinion**

In our opinion, the financial report of Shore Regional Organisation of Councils Inc. presents fairly, in all material respects the financial position of Shore Regional Organisation of Councils Inc. as of 30 June 2007 and of its financial performance for the period then ended in accordance with the accounting policies described in Note 1 to the financial statements.

### **ISAACS & COLE**



**Mark Isaacs, CA**  
**Partner**

**Suite 101, Level 1**  
**696 Pittwater Road**  
**BROOKVALE NSW 2100**

**Dated: This 25<sup>th</sup> day of November, 2007.**

# Member Councils



## MANLY COUNCIL

Council Chambers,  
1 Belgrave Street, Manly NSW 2095  
(PO Box 82, Manly NSW 1655)  
Telephone (02) 9976 1500  
Fax (02) 9976 1400  
[www.manly.nsw.gov.au](http://www.manly.nsw.gov.au)



## MOSMAN MUNICIPAL COUNCIL

Civic Square, Mosman Square,  
Mosman NSW 2088  
(PO Box 211, Spit Junction NSW 2088)  
Telephone (02) 9978 4000  
Fax (02) 9978 4132  
[www.mosman.nsw.gov.au](http://www.mosman.nsw.gov.au)



## PITTSWATER COUNCIL

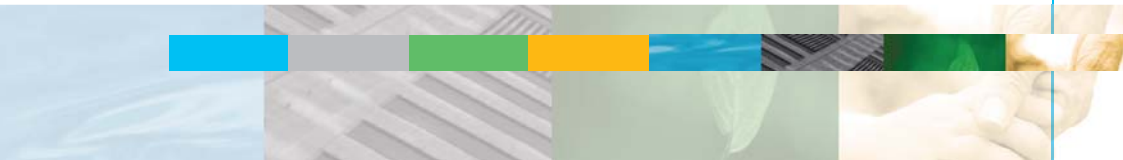
1 Park Street, Mona Vale NSW 2103  
(PO Box 882, Mona Vale NSW 1660)  
Telephone (02) 9970 1111  
Fax (02) 9970 7150  
[www.pittwaterlga.com.au](http://www.pittwaterlga.com.au)



Warringah Council

## WARRINGAH COUNCIL

Civic Centre, 725 Pittwater Road,  
Dee Why NSW 2099  
Telephone (02) 9942 2111  
Fax (02) 9971 4522  
[www.warringah.nsw.gov.au](http://www.warringah.nsw.gov.au)



# SHOROC

Shore Regional Organisation of Councils

*Incorporating Manly, Mosman,  
Pittwater & Warringah Councils*

Shore Regional Organisation of Councils  
PO Box 1030, Balgowlah NSW 2093 Ph: 02 9976 1438/39 Fx: 02 9907 0793  
Email: [admin@shoroc.nsw.gov.au](mailto:admin@shoroc.nsw.gov.au) Web: [www.shoroc.nsw.gov.au](http://www.shoroc.nsw.gov.au)