

SHOROC INCORPORATED

BOARD MEETING MINUTES

Wednesday 26 November 2014, 2-4pm

Narrabeen Beach Surf Club, Ocean Street Narrabeen



Board Members Present

Cr Jacqueline Townsend	Mayor of Pittwater, SHOROC President
Cr Jean Hay AM	Mayor of Manly, SHOROC Vice-President
Cr Peter Abelson	Mayor of Mosman
Cr Michael Regan	Mayor of Warringah
Veronica Lee	General Manager Mosman Council, SHOROC Treasurer
Henry Wong	General Manager Manly Council
Chris Hunt	A/General Manager Pittwater Council
Rik Hart	General Manager Warringah Council

In attendance

Ben Taylor	Executive Director SHOROC
Jacqui Fishpool	Communications and Office Manager SHOROC

Item 1 Welcome and apologies

Cr Jacqueline Townsend chaired the meeting and welcomed those attending. Apologies were received from Mark Ferguson, GM Pittwater Council.

Item 2 Adoption of 6 August 2014 minutes and matters arising

2.1 Minutes of 6 August 2014 Board meeting

RESOLUTION

The SHOROC Board:

- Adopted the minutes of the 6 August 2014 meeting.

Moved Cr Jean Hay/seconded Veronica Lee

Carried unanimously

2.2 Minutes of 16 October 2014 Extraordinary Board meeting

RESOLUTION

The SHOROC Board:

- Adopted the minutes of the 16 October 2014 Extraordinary Board meeting.

Moved Cr Jacqueline Townsend/seconded Henry Wong

Carried unanimously

Item 3 Regional planning and government relations

3.1 2015 NSW Election priorities

REGIONAL PRIORITY Improve coordinated regional planning and integration of regional priorities with NSW and Commonwealth plans and policies.

SHOROC ACTION Partner with the NSW Government in development of regional plans and policies.

SUMMARY

Approval of SHOROC 2015 NSW Election priorities paper.

REPORT

The upcoming NSW Election will be held in March 2015.

In the lead up to the 2011 NSW Election, SHOROC developed the *Shaping Our Future* strategy outlining key infrastructure needs for the region. This strategy was used as the platform for regional advocacy to seek to influence the policy positions of prospective NSW MPs particularly the likely incoming government. The new Northern Beaches Hospital and the \$633 million investment in the region's transport infrastructure are the result of this advocacy and significant work post-election in partnership with the government to bring the MPs' commitments to fruition.

SHOROC has developed a 2015 NSW Election priorities paper with the intention of it forming the basis of advocacy in the lead up to the March 2015 NSW Election (**Tab A**).

This paper has been developed in consultation with Board members and key council staff based on the agreed priorities outlined in SHOROC's 2014-18 Corporate Plan. The major priorities are transport-focused, as a strong post-success campaign is critical to ensuring successful implementation.

GMAC has endorsed the draft paper and it was circulated to the Board for comment prior to finalisation and submission to the Board for approval.

The scheduled December 2014 SHOROC Leaders' Forum with NSW MPs provides a key opportunity to advocate for the priority areas agreed by the Board.

RESOLUTION

The SHOROC Board:

- Approved and adopted the SHOROC 2015 NSW Election priorities paper with the agreed amendments to items 1 and 2 as the basis for SHOROC and collaborative council advocacy in the lead up to the March 2015 NSW Election.

Moved Henry Wong/seconded Chris Hunt

Carried unanimously

3.2 December 2014 Regional Leaders' Forum

REGIONAL PRIORITY Improve working partnerships with NSW and Commonwealth MPs and Executives and increase representation on inter-agency working parties.

SHOROC ACTION Strengthen partnership of the Board with NSW and Commonwealth MPs.

SUMMARY

Update on next SHOROC Leaders' Forum with NSW MPs.

REPORT

As part of SHOROC's intergovernmental relations role, regular meetings are arranged between the Board and local NSW and Commonwealth MPs to discuss key infrastructure funding and other regional issues.

The last meeting was held 15 July 2014. This was a valuable and constructive meeting, with key points of discussion including:

- NSW Budget funding for the SHOROC region, with a focus on transport
- Planning and the integration of state and local government priorities
- Current priorities and strengthening the partnership between state and local government
 - Transport including Bus Rapid Transit, road upgrades, tunnel and regional transport planning
 - Health including hospital and community health centres planning
 - Social infrastructure
 - Governance, stronger regional model and foreshadowed 'pathfinder' program
- Metropolitan Strategy and subregional planning update
- Northern Sydney Council of Mayors update
- Belrose landfill site and potential future regional biking facility

Issues of note included the positive support for the planned Northern Sydney Council of Mayors, advice confirming the size of the subregional planning region, and the discussion regarding local government reform. The NSW MPs gave an undertaking to take forward concerns over the bus capacity at Chatswood and the proposal for SHOROC to be a member of the DPC Regional Leadership Group.

The NSW MPs also requested SHOROC consider the Belrose Mountain Biking Facility and it was agreed economic development and employment containment would be a key point of discussion at the next meeting in December.

The next SHOROC Leaders' Forum with NSW MPs is scheduled for 2 December 2014 with The Hon. Mike Baird MP, The Hon. Brad Hazzard MP, The Hon. Rob Stokes MP and The Hon. Jonathan O'Dea MP. Unfortunately that The Hon. Jillian Skinner MP is unavailable at this stage due to a prior commitment.

As outlined under Item 3.1, it is proposed the SHOROC 2015 NSW Election priorities paper form the basis of the agenda.

Board members are requested to advise of any further issues to list on the agenda. The MPs will also be requested to advise SHOROC of any issues the wish listed on the agenda.

A final agenda and suggested speaking points for Board members will be circulated prior to the meeting in consultation with the Executive.

RESOLUTION

The SHOROC Board:

- Noted the update on the 2 December 2014 SHOROC Leaders' Forum with NSW MPs.
- Listed the SHOROC 2015 NSW Election priorities paper and the priorities for NSW Government action therein for discussion with local NSW MPs at the December 2014 SHOROC Leaders' Forum.
- Determined additional issues to be listed on the agenda include:
 - Funding for social services support – Bringa and Burdekin
 - 10/50 vegetation clearing laws
 - PIA award

- local government reform
- Sub-regional planning
- Coastal council update
- 2015 Councillor Forum
- Agreed the Executive Director work with the President to confirm the final Agenda.

Moved Cr Michael Regan/seconded Cr Peter Abelson

Carried unanimously

3.3 Transport infrastructure and planning

REGIONAL PRIORITY Modal shift to faster and more reliable public transport together with less congested roads. Funding allocated and construction commenced on major agreed priority public transport and road upgrades.

SHOROC ACTION Advocate for priority public transport and road infrastructure.
Partner with the NSW Government on planning and implementation.

SUMMARY

Update on implementation of major transport upgrades across the region and advocacy priorities.

REPORT

Background

The NSW Government's Northern Beaches Transport Action Plan (NBTAP) is a five-year program of works to effectively implement the package of transport infrastructure upgrades developed collectively by the councils through SHOROC as the *Shaping Our Future* strategy in 2011. The funding includes:

- \$45 million allocation in 2014-15, plus \$5 million Restart NSW funds for tunnel feasibility studies
- \$644 million allocation over the next five years, including:
 - \$400 million for Northern Beaches Hospital, Road Connectivity and Network Enhancements project (underpasses, road and intersection upgrades at Frenchs Forest)
 - \$233 million for Bus Rapid Transit and public transport including new commuter car parks and five new transport interchanges. Notably this includes significant upgrade of east-west public transport and foreshadowed implementation of a BRT on this route in the future
 - \$5 million for Northern Beaches Tunnel Feasibility Study (from Restart NSW)
 - \$6.25 million for Mona Vale Road upgrade planning

Implementation

Now that the plan has been announced, the priority is implementation including ensuring an appropriate project planning and coordination structure, effective implementation of the plan, and integrating transport interchange planning with council LGA/town/village planning and active transport planning.

Updates since the August 2014 Board meeting include:

- **Communications and governance**
 - A briefing by Transport for NSW was arranged for all councillors from Manly, Mosman, North Sydney, Pittwater, Warringah and Willoughby councils on 5 November 2014. It was well attended with over 40 attendees.
 - The SHOROC Transport Planning and Management Group has been established and is working with Transport for NSW and the RMS at an administrative level to seek to ensure coordinated and effective implementation of the NBTAP and its major projects. This group includes senior staff from Manly, Mosman, Pittwater and Warringah councils, Transport for NSW and RMS, as well as North Sydney and Willoughby councils.
 - Following Board agreement, meetings were held with Willoughby and North Sydney Council representatives to identify opportunities and threats in regards to Northern Beaches Transport Action Plan. Representatives from these councils are now involved in the SHOROC Transport Planning and Management Group and attended the 5 November Councillor briefing.
- **Bus Rapid Transit and public transport network planning**
 - T4NSW has started or is planning a number of projects and studies over the coming year. These include: NBBRT business case and economics, detailed bus network and services design, surveys and studies into bus stop usage, customer origin-destination, travel demand, modelling, strategic urban design, landscaping and architecture, and commuter car park strategy. RMS is also progressing with its project delivery for BRT enabling works.

- **Northern Beaches Hospital precinct road and intersection upgrades**
 - Public consultation has been conducted on the proposed upgrades, and investigation carried out into alternative options. The EIS for the Stage 1 works (predominantly Frenchs Forest Road) has been released and the RMS provided a briefing for SHOROC on the EIS as well as the Stage 2 (Warringah Rd grade separations).
- **Tunnel feasibility planning**
 - SHOROC has written to the Premier to request to be kept informed and involved in the feasibility studies and to offer assistance for the project and also provided a letter of support for the proposed Northern Beaches Motorway Tunnel as a submission to the NSW Government's 'Rebuilding NSW' plan.
- **Active transport planning**
 - Planning for active transport (walking and cycling) to the BRT and transport interchanges will be a key feature of the NBTAP implementation. T4NSW also sees the merit in regional cycleway planning to bring together council cycle plans and identify opportunities for local regional linkages across council boundaries and has requested SHOROC prepare a scoping paper for the purpose of developing a regional cycle plan under the NBTAP.

Advocacy priorities

Whilst the major funding has been promised to deliver the NBTAP, a strong post-success campaign is critical to ensuring successful implementation. It is considered that the priorities are as follows:

- Effective and efficient implementation of all elements of the Northern Beaches Transport Action Plan within the committed timeframes and consistent with the objectives and priorities of councils.
- Fast tracked implementation of Bus Rapid Transit for the critical Dee Why-Chatswood link in the next five years.
- Finalise planning, identify a suitable funding mechanism and begin delivery of the tunnel linking Northern Beaches with the Warringah Freeway.
- Strongly encourage a model shift to public and active transport.
- Partner with councils in planning and management of the Northern Beaches Transport Action Plan and region-wide transport management.

RESOLUTION

The SHOROC Board:

- Noted the update on the implementation of the NSW Government's \$644 million Northern Beaches Transport Action Plan including: Communications and governance; Bus Rapid Transit and public transport network planning; Northern Beaches Hospital precinct road and intersection upgrades; tunnel feasibility planning; and active transport planning.
- Noted the SHOROC Transport Planning and Management Group has been established and is working with Transport for NSW and the RMS at an administrative level to seek to ensure coordinated and effective implementation of the NBTAP and its major projects.
- Endorsed the priorities for advocacy on transport issues over the coming months.
- Agreed to urgently seek a meeting with the Minister for Transport to advocate for fast tracked implementation of Bus Rapid Transit for the critical Dee Why-Chatswood link.
- Agreed SHOROC develop a regional community education campaign regarding the introduction of yellow lines, and that it seek clarification from the RMS regarding its yellow line-marking policy prior to the campaign.

Moved Henry Wong/seconded Cr Jacqueline Townsend

Carried unanimously

3.4 Health

REGIONAL PRIORITY World class health services, with Northern Beaches Hospital operational by 2018 and Mona Vale Hospital upgraded. Improved community health facilities and broader health services.

SHOROC ACTION Advocate for region and support delivery of hospital projects as member of NSW Government working parties.
Review and identify further priorities and advocate as required

SUMMARY

Update on the Northern Beaches Health Services Redevelopment project.

REPORT

Northern Beaches Health Services Redevelopment project

The NSW Government has announced that private healthcare operator Healthscope has been chosen to design, build, operate and maintain the new Northern Beaches Hospital.

NSW Health has contacted SHOROC offering an update on the Northern Beaches Health Services Redevelopment project. This briefing will be incorporated into the SHOROC AGM on 26 November to provide this update to all councillor and staff attendees.

Mona Vale Hospital site

SHOROC has been contacted by Dr Jenny Rosen seeking support to advocate for Hearing Health (audiology) as part of the services provided at the planned Mona Vale Community Health Hub (**Tab B**).

This use appears to fit with the site master planning and it is considered that further discussions should be held with NSW Health and Pittwater Council regarding the suitability of the provision of these services at Mona Vale. GMAC has endorsed the Board consideration of this position.

Agreed the SHOROC Board consider the suitability of the provision of audiology and palliative care services at Mona Vale Hospital and advocate for these services if appropriate.

RESOLUTION

The SHOROC Board:

- Noted a briefing by Health Infrastructure be incorporated into the SHOROC AGM.
- Agreed SHOROC discuss the suitability of the provision of audiology services at Mona Vale Hospital with NSW Health and Pittwater Council and advocate for these services if considered appropriate.
- Agreed that the SHOROC policy for the Manly Hospital site following its closure be extended to advocate for the site being used for age appropriate accommodation and rehabilitation services.

Moved Cr Jacqueline Townsend /seconded Cr Michael Regan

Carried unanimously

3.5 PIA awards

REGIONAL PRIORITY	Improve regional capacity to partner with other levels of government
SHOROC ACTION	Strengthen regional model to improve capacity and to respond to NSW Government local government and planning reform agenda

SUMMARY

Councils and SHOROC recognised for excellence in planning, awarded the 'President's Award' by the Planning Institute of Australia (PIA).

REPORT

The highest honour for excellence in NSW planning has been conferred on Manly, Mosman, Pittwater and Warringah councils, with SHOROC awarded the 'President's Award' by the PIA.

The award, along with a commendation in the 'Hard Won Victory' category, was for SHOROC's *Shaping Our Future* strategy together with the advocacy and partnership with the NSW and Commonwealth governments, which has resulted in over \$1 billion investment in health and transport infrastructure for the region.

The Plan recognises the four year integrated program of regional planning, advocacy and partnerships to address the region's major infrastructure deficiencies. Key elements included:

- Development of the *Shaping Our Future* strategy, providing future directions for housing and employment growth and plans to improve public transport, roads and health infrastructure
- A strong, collaborative public advocacy campaign led by the council Mayors calling on the NSW and Commonwealth governments to invest in priority agreed transport and health infrastructure
- Partnerships with the NSW and Commonwealth governments at an elected and administrative level
- Achievement of all objectives, including a \$633 million NSW Government investment in the region's roads and public transport, and construction of a major new regional hospital and health services.

Central to the program was the establishment of a regional coalition of Mayors and local NSW MPs.

The Planning Institute of Australia (PIA) awards is an annual program for Planning Excellence that demonstrate leading practice, leadership and achievement in planning and the planning profession.

The 'President's Award' is the top award, recognising the most outstanding contribution to planning excellence from all contributors.

RESOLUTION

The SHOROC Board:

- Noted that the councils and SHOROC have been recognised for excellence in planning, awarded the 'President's Award' by the Planning Institute of Australia (PIA).
- Congratulate Manly, Mosman, Pittwater and Warringah Councils, SHOROC and all councillors and staff involved in the development and implementation of the *Shaping Our Future* strategy, advocacy and work with the state and federal governments to deliver these outstanding results.

Moved Cr Peter Abelson /seconded Cr Jean Hay

Carried unanimously

3.6 Items for brief mention

Brief updates on advocacy, projects and other Board resolutions listed below for information.

Issue	Corporate project/ resolution	Status/update
Private certifiers	Board via email Sept 2014	Proposal from Mosman Mayor for advocacy. SHOROC is seeking a workshop for councils with Michael Lambert who is leading review of the Building Professionals Act 2005 (GMAC endorsed).
10/50 vegetation clearing entitlement areas	Board via email Sept 2014	SHOROC has advocated strongly to support council positions for a moratorium and review of the legislation.
Economy	4. Employment and containment	Regional economic development working group formed and is identifying regional priorities for submission to GMAC and the Board for consideration.
Metro Strategy and subregional delivery planning	5. Housing growth & choice	Awaiting finalisation of Metropolitan Strategy and commencement of subregional delivery planning. Note establishment of Greater Sydney Commission will likely impact on future planning. Understood to be announced shortly.
Kimbriki Sub-Committee of the SHOROC Board	8. Waste	The Sub-Committee met on Wednesday 17 September and endorsed the final draft of the Regional Waste Strategy. The Sub-committee also recommended that National Recycling Week activities be coordinated through the SHOROC Waste Working Group. Minutes attached (Tab C).
Regional Waste Avoidance & Resource Recovery Strategy and projects	8. Waste	The Regional Waste Strategy <i>Too Good To Waste</i> has now been adopted by all four member councils and the Board. Implementation is now underway including grant applications, education campaigns and working toward the common collection system.
Belrose regional mountain biking facility proposal	7. Regional council facilities	GMAC has agreed to support the concept of a viable third-party operated regional downhill mountain biking facility for the northern beaches at Belrose. SHOROC will provide advice to any interested parties to prepare an EOI in response to the NSW Government's foreshadowed process calling for EOIs.
Northern Beaches Regional Action Plan	12. Coordinated regional planning	In discussions with Department of Premier & Cabinet to seek to identify draft regional priorities and actions based on Board-approved submission. When in suitable form will be provided to GMAC and Board for agreement.
Regional Youth Strategy	12. Coordinated regional planning	A final draft is currently being prepared by the Department of Education and Communities. A working group of council staff is working with the department on the strategy.
Regional Ageing Strategy	12. Coordinated regional planning	The final strategy endorsed by SHOROC is awaiting Ministerial launch.

RESOLUTION

The SHOROC Board:

- Noted the update brief updates on advocacy, projects and other Board resolutions listed for information.
- Congratulated Ms Liz Quinlan and the Regional Waste Working Group for the development and adoption by all four councils of the *Too Good to Waste* strategy.
- Noted the 17 September 2014 minutes of the Kimbriki Sub-Committee of the SHOROC Board.

Moved Veronica Lee /seconded Henry Wong

Carried unanimously

Item 4 Governance and operations

4.1 Local government reform

REGIONAL PRIORITY Strengthen regional model to improve capacity and to respond to NSW Government local government and planning reform agenda.

SHOROC ACTION Work with NSW Govt to strengthen regional collaboration model as part of local government and planning reform, including proposing to act as 'pathfinder' region.

SUMMARY

Update on the NSW Government's *Fit for the Future* plan, and discussion of the outcomes and any actions arising from the 12 November Board workshop to discuss the plan and options for further cooperation.

REPORT

Background

The NSW Government announced its Local Government Reform package *Fit for the Future* on 10 September 2014 (www.fitforthefuture.nsw.gov.au).

The *Fit for the Future* Blueprint outlines that the process involves four stages:

1. **Self-assessment:** Councils will be provided a self-assessment tool to help review their current performance against the *Fit for the Future* criteria.
2. **Preparing a roadmap:** Councils will need to prepare a roadmap for becoming *Fit for the Future*, either by improving or by merging, taking account of their community's needs and future outlook (submit by 30 June 2015).
3. **Review:** The Expert Panel will review each council's roadmap...and make recommendations to the Minister for Local Government based on its assessment.
4. **Implementation:** From October 2015 councils who are *Fit for the Future* (from Stage 1) will begin to implement their roadmaps. Any council mergers are to be completed by September 2016 and newly formed councils are expected to then provide a plan for how they will meet the other three *Fit for the Future* criteria. A new Local Government Act will also be in place by September 2016.

The OLG will provide the following support for councils:

- **A one stop shop:** Regional relationship managers to assist councils
- **Facilitators** (funded by OLG) to assist in bringing councils to the table to identify risks, benefits and options for voluntary mergers
- **Panel of technical experts** (council funded) with skills in financial analysis, asset management and governance, to support councils gaining access to the information and skills
- **Structural change expert panel** (50/50 funded) for councils that commit to structural change, to provide access to technical advice to explore merger options, undertake due diligence and community consultation to support voluntary merger proposals.

Fit for the Future Self- Assessment Tool, Templates and Guidance Material

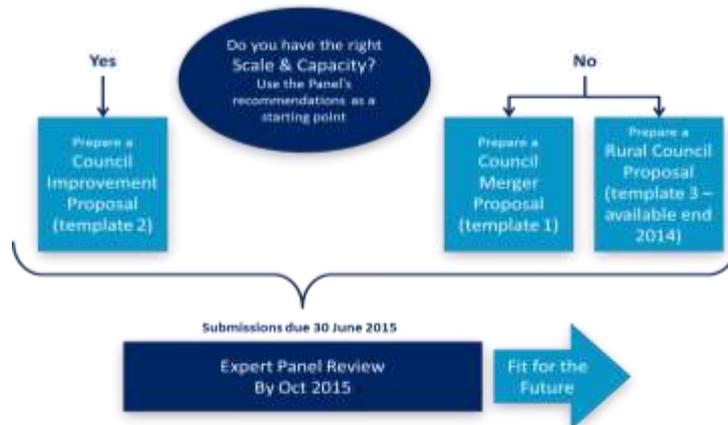
The NSW Government released the *Fit for the Future* Self- Assessment Tool, Templates and Guidance Material on 31 October 2014. The Minister's media release and the documents are attached (**Tab D**).

It is noted that the templates and guidelines start with a decision as to whether councils "*have the right scale and capacity*", requesting councils to "*demonstrate how your council has scale and capacity*". The guidelines state that "*the starting point for all Fit for the Future proposals is... the Independent Panel's final report*" and that "*the elements of strategic capacity* (are):

- *More robust revenue base and increased discretionary spending*
- *Scope to undertake new functions and major projects*
- *Ability to employ a wider range of skilled staff*
- *Knowledge, creativity and innovation*
- *Advanced skills in strategic planning and policy development*
- **Effective regional collaboration**

- **Credibility for more effective advocacy**
- **Capable partner for State and Federal agencies**
- *Resources to cope with complex and unexpected change*
- *High quality political and managerial leadership*”.

The OLG website outlines the process as:



Comment from Executive Director on regional implications

As can be seen above, the role of SHOROC for “*Effective regional collaboration*”, “*Credibility for more effective advocacy*” and a “*Capable partner for State and Federal agencies*” are key elements of strategic capacity the NSW Government in its Self- Assessment Tool, Templates and Guidance Material.

SHOROC is a council-owned entity performing this role (and that of the proposed Joint Organisations) very effectively, achieving significant results for councils through regional strategic planning, advocacy and intergovernmental relations and winning awards in the process.

The future form of regional bodies to perform these roles should be a core and complementary consideration in any discussions on the future of local government. This is an opportunity to review and put forward a strong and sustainable model of regional collaboration for this region that complements the form of councils and continues to deliver for many years to come.

Board resolution and 12 November workshop

The SHOROC Board resolved at its 16 October 2014 Extraordinary General Meeting:

- That SHOROC convene a workshop of the three councils identified in the Independent Local Government Review Panel’s report, namely Manly, Pittwater and Warringah, to discuss *Fit for the Future* and options for further cooperation in early November.
- That the three councils indicate items not on the workshop agenda prior to the workshop.
- To invite neighbouring councils to attend.

At the time of circulation of these papers, this workshop was scheduled for the evening of 12 November. An updated report will be circulated following the meeting if required.

This item is listed for discussion of the outcomes and any actions arising.

RESOLUTION

The SHOROC Board:

- Received and noted the report and the update on local government reform.

Moved Henry Wong /seconded Cr Jean Hay

Carried unanimously

4.2 Northern Sydney Council of Mayors

REGIONAL PRIORITY Strengthen regional model to improve capacity and to respond to NSW Government local government and planning reform agenda.

SHOROC ACTION Lead establishment of proposed North Metro Council of Mayors and provide admin Transition SHOROC to new North Metro Council of Mayors at suitable time.

SUMMARY

Update on the proposed formation of the Northern Sydney Council of Mayors.

REPORT

Background

Following a number of joint meetings to seek for the proposed Northern Sydney Council of Mayors via an MOU, a meeting of Mayors and their delegates from 10 northern Sydney councils on 11 June 2014:

- Agreed to form the new regional grouping of councils for northern Sydney called the Northern Sydney Council of Mayors.
- Approved the Memorandum of Understanding and Terms of Reference, subject to minor amendments.
- Agreed the Presidents of NSROC and SHOROC act as interim co-chairs for the Northern Sydney Council of Mayors working party for a period of up to two months to enable Hornsby, Warringah and Ku-ring-gai councils to consider formally ratifying the MOU.
- Agreed the next steps, including development of proposed initial priorities by the co-chairs and ROC Executive Directors for consideration at the next meeting to form the basis of the business plan for the Northern Sydney Council of Mayors.

However following this meeting the planned next steps were put on hold pending the release of the NSW Government's local government reform plan. The NSW Government has now released its *Fit for the Future* plan and a meeting of Mayors from councils of northern Sydney has been convened for 14 November 2014.

The NSROC President wrote to SHOROC proposing that the purpose of this meeting be to "share information on what the *Fit for the Future* package means for northern Sydney and how best we may work together to ensure the final outcome is a positive one".

The SHOROC Board resolved at its 16 October 2014 Extraordinary General Meeting to:

- Agree with the NSROC proposal that the purpose of the 14 November 2014 meeting is to "share information on what the *Fit for the Future* package means for northern Sydney and how best we may work together to ensure the final outcome is a positive one".
- Agree that the SHOROC Board continues to support the proposed formation of a Northern Sydney Council of Mayors as a larger regional grouping of councils for northern Sydney as a key element of stronger local government.
- Agree the focus of the proposed Northern Sydney Council of Mayors is strategic planning, advocacy and intergovernmental relations, noting this focus and the planned scale aligns with the recommendations of the Independent Review Panel and the new subregional planning grouping for northern Sydney.
- Propose at the meeting of 14 November 2014 that the Northern Sydney Council of Mayors is formed informally as regularly convened forum for information sharing on *Fit for the Future* and collaboration of councils across northern Sydney, and that the SHOROC and NSROC Presidents and Executive Directors meet on a regular basis to collaborate on strategic planning and advocacy.
- Note that the Independent Review Panel recommended a single regional grouping of councils for northern Sydney be formed to undertake joint sub-regional strategic planning and intergovernmental relations at the same time as councils consider structural reform.
- Agree to write to NSROC to advise of the SHOROC Board's resolution.

Comment from Executive Director

There remains a strong case for the formation of this larger regional organisation of councils:

- Aligning the grouping of councils for northern Sydney to NSW Government planning boundaries for land-use, transport, community services, education etc will enable stronger partnerships with NSW Government agencies and increase the effectiveness of the ROC for member councils in strategic planning and intergovernmental relations.
- A larger grouping will increase the 'voice' for advocacy, and also provide a comparable voice for advocacy to the ROCs of southern and western Sydney.
- The Independent Review Panel:
 - identified 'effective regional collaboration' as a key element of strategic capacity and stronger local government
 - recommended that, at the same time as councils consider potential structural reform, a single regional grouping of councils for northern Sydney be formed to undertake joint sub-regional strategic planning and intergovernmental relations (consistent with the scale of the proposed Northern Sydney Council of Mayors).
- There was strong support for the formation of this larger group from local NSW MPs The Hon. Jillian Skinner MP, The Hon. Brad Hazzard MP, The Hon. Rob Stokes MP and Mr Jonathan O'Dea MP at the most recent SHOROC leaders forum, and by the Minister for Local Government's Chief of Staff at a meeting with the Executive Director following the release of the *Fit for the Future* plan.

However it appears there is not as strong support from NSROC as there once was for its formation, primarily associated with the *Fit for the Future* plan.

14 November 2014 meeting of Mayors & GMs from councils of Northern Sydney

At the time of circulation of these papers, the next meeting of Mayors from councils of Northern Sydney was scheduled for 14 November. An updated report will be circulated following the meeting if required.

The Board resolved prior to the 14 November 2014 meeting to propose that the group is formed informally as regularly convened forum for information sharing on *Fit for the Future* and collaboration of councils across northern Sydney, and that the SHOROC and NSROC Presidents and Executive Directors meet on a regular basis to collaborate on strategic planning and advocacy.

At the time of circulation of these papers this is still considered the most appropriate course of action.

It is recommended that the Board discuss the meeting outcomes and determine the next steps. An updated report will be circulated following the meeting if required.

RESOLUTION

The SHOROC Board:

- Noted the update on the proposed Northern Sydney Council of Mayors and the outcomes of the 14 November 2014 meeting.

Moved Cr Michael Regan /seconded Henry Wong

Carried unanimously

4.3 2015 Councillor Forum

REGIONAL PRIORITY Improved engagement with councillors and senior staff in planning and programs and improved understanding of priorities and projects

SHOROC ACTION Hold annual Councillor Forum to discuss major regional issues and strategic priorities

SUMMARY

Planned 2015 SHOROC Councillor Forum.

REPORT

The SHOROC 2014-18 Corporate Plan includes an annual Councillor Forum to discuss major regional issues and strategic priorities, which then feed into Board strategic planning for the next year's Operational Plan.

Key related dates in 2015 include:

- 18 February: first Board meeting
- 28 March: NSW Election
- 6 May: second Board meeting, which is planned to consider the 2015-16 Operational Plan and Budget
- Late June/early July: Leaders' Forum with NSW MPs

The 2014 Forum was held on 9 April.

Suggested options include:

1. Early March prior to the NSW Election, with invitations to local NSW MPs to discuss major local priorities with reference to SHOROC's 2014-18 Corporate Plan
2. Early April, with discussion on major issues identified in SHOROC's Corporate Plan such as *Fit for the Future*, infrastructure, employment and services

It is considered that holding the Forum prior to the NSW Election, with attendance of local NSW MPs to discuss major local priorities, would be more effective and that this should be proposed to the NSW MPs at the 2 December 2014 SHOROC Leaders' Forum.

RESOLUTION

The SHOROC Board:

- Agreed the preferred option is to hold the 2015 SHOROC Councillor Forum prior to the NSW Election, with attendance of local NSW MPs to discuss major local priorities.
- Agree to propose this Forum to the local NSW MPs at the 2 December 2014 SHOROC Leaders' Forum.

Moved Cr Michael Regan /seconded Henry Wong

Carried unanimously

4.4 Administrative matters

REGIONAL PRIORITY	<p>Improve organisational efficiency, increase grant funding, services delivered and customers to reduce cost to member councils</p> <p>Continue high operational standards and reporting</p>
SHOROC ACTION	<p>Review costs structures & identify & implement efficiency measures to reduce costs</p> <p>Coordinate and provide secretariat for SHOROC Board and GMAC</p> <p>Prepare annual report, including annual independent audit of accounts, and continue appropriate quarterly financial reporting</p>

SUMMARY

Update of administrative matters including AGM, Annual Report, 2013/14 final independent audit report and 2014/15 first quarterly financial report.

REPORT

Annual General Meeting

The AGM will follow directly on from the 26 November 2014 Board meeting and will also serve as the annual end of year Christmas function. The Board, councillors, MPs and senior council staff are invited.

The agenda includes:

1. Welcome and apologies
2. Minutes of previous meeting
3. Presentation by the President of the SHOROC 2013/14 Annual Report
4. Briefings by Health Infrastructure and Transport for NSW
5. Election of Office Bearers – President, Vice President, Treasurer
6. Refreshments

SHOROC 2013-14 Annual Report

The the SHOROC 2014 Annual Report will be presented at the AGM (**Tab E**). Due to the Board meeting and AGM being held on the same day the, draft report was endorsed by GMAC and then circulated to the Board for out-of-session consideration prior to finalisation.

2013-14 Final Independent Audit Report and tax status assessment

The audited financial report 2013-2014 is attached (**Tab F**). The statements include a net surplus this financial year of \$11,321, equivalent to 2.4% of Operating Income, due to internal cost savings and increased alternative income streams.

SHOROC Inc. is required to self-assess its income tax status as income tax exempt or taxable. SHOROC's Executive Director has self-assessed SHOROC Incorporated's income tax status against criteria provided by the ATO and considers it meets the criteria to be classified as income tax exempt. It is a requirement of the Australian Taxation Office that the self-assessment review (**Tab G**) is approved by the Board.

Quarterly financial report

The first quarterly financial report for 2014-15 including the end of year forecast as at 30 September 2014 is attached (**Tab H**).

RESOLUTION

The SHOROC Board:

- Noted the agenda for the 2014 AGM.
- Endorsed the SHOROC 2013-14 Annual Report and 2013-14 Independent Audit Report.
- Noted the net 2013-14 surplus of \$11,321, equivalent to 2.4% of operating income, due to internal cost savings and increased alternative income streams.
- Approved the self-assessment of income tax status and authorise the Executive Director to sign the Income tax status review worksheet for self-assessing non-profit organisations on behalf of the Board.
- Endorsed the September 2014 financial report.

Moved Veronica Lee /seconded Henry Wong
Carried unanimously

Item 5 Additional matters raised by councils

5.1 Inpatient palliative care cottage (Pittwater Council)

REGIONAL PRIORITY World class health services, with Northern Beaches Hospital operational by 2018 and Mona Vale Hospital upgraded. Improved community health facilities and broader health services

SHOROC ACTION Advocate for region and support delivery of hospital projects as member of NSW Government working parties. Review and identify further priorities and advocate as required

SUMMARY

To seek SHOROC's support for the provision of an inpatient palliative care cottage servicing the Northern Beaches located on the Mona Vale Hospital campus.

REPORT

Background

Palliative care services are provided across the Northern Sydney Local Health District (NSLHD) by HammondCare.

Approximately five years ago HammondCare acquired Hope Healthcare, an established provider of subacute services including rehabilitation, older persons' mental health and palliative care. Through this acquisition HammondCare adopted responsibility for the operation of Neringah Hospital at Wahroonga, Greenwich Hospital at Greenwich, Braeside Hospital at Fairfield, and the Northern Beaches Palliative Care Service, which is based on the campus at Mona Vale Hospital. This service has recently been renewed with a \$630k extension to the Cora Adcock Palliative Care Centre, which was opened in October 2013 by the Hon Rob Stokes, MP, Member for Pittwater.

Outpatient (day only) services are provided at the Cora Adcock Palliative Care Cottage located on the grounds of Mona Vale Hospital. Also, the Cora Adcock building is base to the Community 'at-home' team which provides services into homes with specialist medical, nursing, allied health, pastoral care and bereavement services. Unfortunately, not all end of life circumstances can be accommodated by either Home Support Packages or the services provided by the Cottage and require admission into a specialist palliative care unit at either Greenwich (25 beds) or Neringah (19 beds).

As a result in 2012/2013 over 200 Northern Beaches residents were referred to either Greenwich or Neringah for inpatient palliative care services.

With the best support available through Home Support Packages and the fantastic services offered at the Cora Adcock Cottage there are still people who just cannot be cared for at home. These people and importantly their families must travel to Greenwich or Wahroonga, with no direct public transport, at a time when they are most vulnerable.

The recently released Mona Vale Hospital Masterplan includes a zone for the future expansion of palliative care services on the site. Whilst the nature of the expansion is unspecified there seems to be very significant community support to the inclusion of future inpatient palliative care beds, in a non-clinical cottage style environment, to cater for the needs of terminally ill Northern Beaches residents, their families and friends.

Current situation

The Local Health District is currently conducting a review of palliative care services across the region. It is therefore timely to be highlighting the lack of inpatient services available to families on the Northern Beaches.

Comment

Pittwater Council resolved to bring the need for inpatient palliative care services to SHOROC's attention after considering a Notice of Motion from Cr Millar on the 7 July this year.

RESOLUTION

The SHOROC Board:

- Supported the future provision of inpatient palliative care beds on the Mona Vale Hospital campus to complement the existing (day only) services provided by the Cora Adcock Palliative Care Cottage.
- Agreed to write to the Chief Executive of the Northern Sydney Local Health District Adj. Assoc. Professor Vicki Taylor requesting consideration be given to the need for an inpatient palliative care facility on the Mona Vale Hospital campus as part of the recent review of palliative care services across the Local Health District.

Moved Cr Michael Regan /seconded Chris Hunt

Carried unanimously

Item 6 **General business**

6.1 **Social services on Northern Beaches**

SUMMARY

The issue of funding for social support services on the Northern Beaches such as Bringa and Burdekin was raised with the Board requesting clarification on the current funding situation.

RESOLUTION

The SHOROC Board:

- Agreed to write to the NSW Premier and the Minister for Family and Community Services seeking clarification on current funding situation for social services on the Northern Beaches including Bringa and Burdekin, and that the Executive Director liaise with council staff in finalising the letter.

Moved Cr Michael Regan /seconded Cr Jacqueline Townsend

Carried unanimously

Item 7 **Confirm time and date of next meeting**

Next ordinary meeting: 18 February 2015, 3-5pm at the SHOROC Offices.

ATTACHMENTS

Tab A Draft NSW Election priorities paper

Tab B Letter from Dr Jenny Rosen

Tab C Draft minutes of Kimbriki Sub-Committee meeting

Tab D Fit for the Future Self- Assessment Tool, Templates and Guidance Material

Tab E Draft SHOROC 2013-14 Annual Report

Tab F 2013/14 Final Independent Audit Report

Tab G SHOROC tax status self-assessment

Tab H September 2014 Quarterly Financial Report