

SHOROC INCORPORATED

BOARD MEETING MINUTES

Wednesday 20 May 2015, 3-5pm

SHOROC Boardroom 33/42-46 Wattle Road, Brookvale



Board Members Present

Cr Peter Abelson	Mayor of Mosman, SHOROC President
Cr Jean Hay AM	Mayor of Manly, SHOROC Vice-President
Cr Jacqueline Townsend	Mayor of Pittwater
Cr Jose Menano-Pires	Deputy-Mayor of Warringah
Veronica Lee	General Manager Mosman Council
Mark Ferguson	General Manager Pittwater Council, SHOROC Treasurer
Stephen Clements	Deputy General Manager Manly Council
John Warburton	A/General Manager Warringah Council

In attendance

Ben Taylor	Executive Director SHOROC
Jacqui Fishpool	Communications and Office Manager SHOROC

Item 1 Welcome and apologies

Cr Peter Abelson chaired the meeting and welcomed those attending. Apologies were received from Cr Michael Regan Mayor Warringah, Rik Hart General Manager Warringah Council and Henry Wong General Manager Manly Council.

Item 2 Adoption of 18 February 2015 minutes and matters arising

2.1 Minutes of 18 February 2015 Board meeting

RESOLUTION

The SHOROC Board:

- Adopted the minutes of the 18 February 2015 meeting.

Moved Cr Jean Hay/seconded Cr Jacqueline Townsend

Carried unanimously

Item 3 Regional planning and government relations

3.1 NSW Election commitments

REGIONAL PRIORITY Improve coordinated regional planning and integration of regional priorities with NSW and Commonwealth plans and policies.

SHOROC ACTION Partner with the NSW Government in development of regional plans and policies.

SUMMARY

2015 NSW Election advocacy and discussion on any next steps.

REPORT

The SHOROC Board at its 18 February 2015 meeting approved the advocacy activity in the lead up to the 28 March 2015 NSW Election focussed on the SHOROC 2015 NSW Election priorities paper.

Activity included:

- Presentation of the SHOROC 2015 NSW Election priorities paper to the Premier and other local MPs at the December 2014 SHOROC Leaders' Forum breakfast.
- Letters to all political parties and local candidates seeking their position on the priorities included in the paper by 20 March.
- Media announcements and social media based on the following:
 - Announcing the priorities paper one month before the Election: *"SHOROC launches NSW Election priorities, calling for candidate commitments to the Northern Beaches and Mosman"*
 - Transport priorities: *"Get our region moving – public transport & roads number one election issues for region says SHOROC"*
 - Warringah Road Bus Rapid Transit: *"Commit to a Dee Why to Chatswood Bus Rapid Transit Route so we can get on with Business"*, with comments included from local businesses identified by the Business Chambers supporting the proposal
 - The positions of the candidates: *"NSW Election Candidate Responses on Major Priorities for SHOROC region"*, outlining the online publication in the week leading up to the election of responses received from political parties and candidates.

The responses received from the Liberal/National Coalition, Australian Labor Party and The Greens are attached for information (**Tab A**).

Critically, the re-elected Coalition government has committed to delivering in the current term of government all the aspects of the Northern Beaches Transport Action Plan, fulfilling the planned construction of the Northern Beaches Hospital and Mona Vale Hospital upgrades, and working with SHOROC to deliver these important initiatives. In addition, commitments were made to a four-lane upgrade of Mona Vale Road and Mr Baird was reported in *The Manly Daily* on 25 March 2015 as stating that *"the new hospital and road upgrades at Frenchs Forest would be part of the planned east-west BRT system and that an upgrade of Wakehurst Parkway to make it floodproof would follow the works at Frenchs Forest."*

This item is listed for discussion of any further actions arising.

RESOLUTION

The SHOROC Board:

- Noted the update on the NSW Election advocacy
- Noted the commitments made by the re-elected NSW Liberal/National Coalition government to delivering in the current term of government all the aspects of the Northern Beaches Transport Action Plan, fulfilling the planned construction of the Northern Beaches Hospital and Mona Vale Hospital upgrades, and working with SHOROC to deliver these important initiatives.

Moved Cr Jean Hay/seconded Cr Jacqueline Townsend

Carried unanimously

3.2 Meetings with NSW and Commonwealth MPs

REGIONAL PRIORITY Improve working partnerships with NSW and Cwlth MPs and Executives and increase representation on inter-agency working parties

SHOROC ACTION Convene regular Leaders' Forums of the Board with NSW and Commonwealth MPs to progress regional priorities

SUMMARY

Update on the upcoming meetings with local NSW and Commonwealth MPs.

REPORT

As part of SHOROC's intergovernmental relations role regular meetings are arranged between the Board and local NSW and Commonwealth MPs to discuss key infrastructure funding and other regional issues.

The details for the next meetings are as follows:

- Commonwealth MP meeting: 16 June 2015. Attending are The Hon. Tony Abbott MP and The Hon. Bronwyn Bishop MP.
- NSW MP meeting: 27 July 2015. Attending are The Hon. Mike Baird MP, The Hon. Brad Hazzard MP, The Hon. Rob Stokes MP and The Hon. Jonathan O'Dea MP. The Hon. Jillian Skinner MP is unable to attend and has tendered apologies.

It is proposed the agendas for these meetings be prepared by the Executive based on the regional priorities identified in SHOROC's Corporate Plan.

It is requested the Board discuss and agree any specific agenda items or priorities for inclusion in the agenda by the Executive.

RESOLUTION

The SHOROC Board:

- Noted the update on the upcoming meetings with local NSW and Commonwealth MPs.
- Agreed the agendas for these meetings be prepared by the Executive based on the regional priorities identified in SHOROC's Corporate Plan.
- Agreed items to include on the Commonwealth MP meeting agenda include the Northern Beaches Link and the NBN, and additional items to include on the NSW MP meeting agenda include regional tourism and economic development and the proposed Belrose Downhill Mountain Bike Facility.

Moved Cr Jacqueline Townsend /seconded Veronica Lee

Carried unanimously

3.3 Transport infrastructure and planning

REGIONAL PRIORITY Modal shift to faster and more reliable public transport together with less congested roads. Funding allocated and construction commenced on major agreed priority public transport and road upgrades.

SHOROC ACTION Advocate for priority public transport and road infrastructure.
Partner with the NSW Government on planning and implementation.

SUMMARY

Update on implementation of major transport upgrades across the region and advocacy priorities.

REPORT

Background

The NSW Government's Northern Beaches Transport Action Plan (NBTAP) is a five-year program of works to implement the package of transport infrastructure upgrades developed collectively by the councils through SHOROC as the *Shaping Our Future* strategy in 2011. The funding includes:

- \$45 million allocation in 2014-15, plus \$5 million Restart NSW funds for tunnel feasibility studies
- \$644 million allocation over the next five years, including:
 - \$233 million for Bus Rapid Transit and public transport including new commuter car parks and five new transport interchanges. Notably this includes significant upgrade of east-west public transport and foreshadowed implementation of a BRT on this route in the future.
 - \$400 million for Northern Beaches Hospital, Road Connectivity and Network Enhancements project (underpasses, road and intersection upgrades at Frenchs Forest).
 - \$5 million for Northern Beaches Tunnel Feasibility Study (from Restart NSW).
 - \$6.25 million for Mona Vale Road upgrade planning.

Update on implementation

Transport Plan progress announcement by The Hon. Mike Baird MP 24 March 2015

The Hon. Mike Baird MP made an announcement on progress implementing the Northern Beaches Transport Action Plan on 24 March 2015 (**Tab B**).

SHOROC Transport Planning & Management Group

The SHOROC Transport Planning and Management Group continue to work with Transport for NSW and the RMS at an administrative level to seek to ensure coordinated and effective implementation of the NBTAP and its major projects. This group includes representatives from Manly, Mosman, Warringah and Pittwater councils, Transport for NSW, Roads & Maritime Services (RMS) and Willoughby and North Sydney councils.

The group meets regularly, most recently on 14 April 2015. A verbal briefing can be provided for the Board on the meeting discussion and outcomes including:

- **The strategic business case** for the Pittwater/Spit/Military Rd BRT, required internally by TfNSW to release the next round of funding for the on-road works, of bus stops and interchanges, and car parks.
- **Network and service redesign** of the route and timetabling across the region including the major corridors Pittwater/Spit/Military Rds, Warringah Road, Mona Vale Road and local services
- **Designing the bus stops and interchanges** with work commencing on urban design to create a consistent 'look and feel'.
- **Progressing design of the commuter car parks**
- **On-road upgrades**, focussed on the Balgowlah to Mona Vale part of the corridor as the first stage
- **Tunnel feasibility analysis**
- **Active transport planning** including developing a whole of corridor active transport plan for input into public transport as well as movement across the region.

Northern Beaches Hospital precinct road and intersection upgrades

On 19 December 2014 the NSW Government announced it will move ahead with the \$400 million east west road underpass and widening of the southern side of Warringah Road, from west of Forest Way to east of Wakehurst Parkway. It is understood RMS will shortly release the EIS for the proposed Stage 2 road upgrades, including the grade separations, and award the tender for project design and construction.

Tunnel feasibility planning

It is understood from Transport for NSW that the feasibility analysis is progressing, including investigation of a number of alignment options, and that the Department will soon be in a position to workshop these potential options more broadly.

Advocacy in conjunction with NSW Business Chamber

SHOROC and the Economic Development Working Group (see Item 3.5) have been in discussions with the NSW Business Chamber and its Sydney North Advisory Group. The Chamber has supported SHOROC's advocacy efforts to date for the BRT and Warringah Road BRT. It has now agreed to also advocate directly for SHOROC's regional transport priorities and is currently preparing its key messages in conjunction with SHOROC's Executive Director to ensure alignment.

Next steps

A meeting has been arranged for the Board with the Minister for Transport The Hon. Andrew Constance MP on 10 June 2014. All local NSW MPs have also been advised of the meeting should they wish to attend.

As this is the first meeting with the new Minister it is considered the objectives are to:

- Build on the work to date and establish a good working relationship with the new Minister
- Outline the role of SHOROC and partnership with local MPs in the planning to date and demonstrate the united position of SHOROC in support of the planned public transport and road upgrades
- To advocate for the current Board-endorsed priorities for transport planning and advocacy:
 - Effective and efficient implementation of all elements of the Northern Beaches Transport Action Plan including the Mona Vale to CBD BRT and Warringah Road upgrades within the committed timeframes and consistent with the objectives and priorities of councils.
 - Fast tracked implementation of Bus Rapid Transit for the critical Dee Why-Chatswood link.
 - Finalise planning, identify a suitable funding mechanism and begin delivery of the tunnel linking Northern Beaches with the Warringah Freeway.
 - Strongly encourage a model shift to public and active transport.
 - Partner with SHOROC in planning and management of the Northern Beaches Transport Action Plan and region-wide transport management.

A background paper and suggested discussion points will be prepared and circulated to Board members prior to the meeting.

RESOLUTION

The SHOROC Board:

- Noted the update on the implementation of the Northern Beaches Transport Action Plan and projects including the Northern Beaches Hospital precinct road and intersection upgrades and tunnel feasibility.
- Noted the update on the work with TfNSW and RMS to coordinate implementation of the Northern Beaches Transport Action Plan including the SHOROC Transport Planning and Management Group.
- Noted the NSW Business Chamber and its Sydney North Advisory Group have agreed to advocate for SHOROC's regional transport priorities and is currently preparing its key messages in conjunction with SHOROC's Executive Director to ensure alignment.
- Agreed the objectives for the upcoming meeting with the Minister for Transport and finalise with Veronica Lee and Mark Ferguson.
- Agreed SHOROC will request a detailed project plan for the NBTAP from Transport for NSW.

Moved Cr Jean Hay /seconded Mark Ferguson

Carried unanimously

3.4 Subregional Planning for *A Plan for Growing Sydney*

REGIONAL PRIORITY	Housing growth & choice: Facilitate appropriate growth in housing including a range of housing choice
SHOROC ACTION	Coordinate and facilitate council Metropolitan Strategy Subregional Delivery Plan development and/or support Subregional Boards with Urban Planning Directors Partner with the NSW Govt in development of regional plans and policies

SUMMARY

Update on *A Plan for Growing Sydney* and commencement of subregional planning.

REPORT

Joint SHOROC/NSROC submission on subregional planning framework and Greater Sydney Commission

SHOROC in consultation with NSROC and council planners prepared a proposed model for the north subregion's subregional planning process and governance framework for *A Plan for Growing Sydney*.

The meeting of Mayors and GMs from the councils of northern Sydney on 19 March 2015 unanimously endorsed this proposed model and the Presidents of SHOROC and NSROC provided the approved submission in a joint letter to the Minister for Planning and Environment, Assistant Minister, local MPs, the Department and LGNSW (available at shoroc.com/press-publications/transport-submissions-and-reports).

The Presidents also sought a meeting with the Minister to further discuss the submission and it is understood the Minister is meeting with stakeholders now in order to inform the government's decision. At the invitation of the Deputy Secretary of the Department of Planning, the SHOROC and NSROC Executive Directors have also met with the Deputy Secretary and senior staff.

SSROC, the Southern Sydney ROC, has written to the Minister endorsing the joint SHOROC/NSROC submission and it is understood WSROC is also planning to provide a complementary submission.

This joint submission demonstrates the value of the ongoing collaboration of all councils of northern Sydney.

Subregional planning has commenced with technical working group

The Department of Planning and Environment has commenced the next stage of subregional planning. Two technical working group sessions for the subregion have been held to date. This group includes planning staff from all 11 councils, SHOROC and NSROC, and the Departments of Planning, Transport, Education and Health. DoPE has proposed monthly meetings of the group. See **Tab C** for an overview of the process.

The Northern Planners group of senior planning staff from all 11 north subregion councils also continues to meet and provides a forum for council collaboration through the process.

SHOROC Councillor Forum and regional priorities

DoPE staff provided a subregional planning briefing at the 22 April SHOROC Councillor Forum and a short workshop was discussed priorities for the subregional plan. Full notes of the workshop are attached (**Tab D**).

In addition to coordination, SHOROC's role is to advocate for infrastructure priorities and support council positions on housing and employment growth. The Board is requested to advise if there is any departure from the agreed infrastructure priorities outlined in the SHOROC 2015-16 Operational Plan (**Tab E**).

RESOLUTION

The SHOROC Board:

- Noted the final joint SHOROC and NSROC submission on the north subregion's subregional planning process and governance framework for the Greater Sydney Commission.
- Noted the update on the commencement of the subregional planning.
- Noted the feedback from the 2015 Councillor Forum and agree to forward the notes to DoPE.
- Confirmed the infrastructure priorities for SHOROC and councils to advocate for inclusion in the north subregional plan are those outlined in the SHOROC 2015-16 Operational Plan.

Moved Cr Jacqueline Townsend /seconded Veronica Lee

Carried unanimously

3.5 Health & hospital planning

REGIONAL PRIORITY	World class health services, with Northern Beaches Hospital operational by 2018 and Mona Vale Hospital upgraded. Improved community health facilities and broader health services.
SHOROC ACTION	Advocate for region and support delivery of hospital projects as member of NSW Government working parties. Review and identify further priorities and advocate as required

SUMMARY

Future use of Manly Hospital site and actions arising from meeting with NSW Health and Healthscope.

REPORT

Future use of Manly Hospital site

The SHOROC Board at its 26 November 2014 meeting agreed *that the SHOROC policy for the Manly Hospital site following its closure be extended to advocate for the site being used for age appropriate accommodation and rehabilitation services.*

The SHOROC President subsequently wrote to the Premier, Minister for Health, and the Chief Executive of the Northern Sydney Local Health District (NSLHD) to advise of this policy and seek a response.

Attached is a letter of response from The Hon Jillian Skinner, Minister for Health (**Tab F**).

NSW Health and Healthscope meeting

The NSW Government in December 2014 signed the contract with Healthscope to design, build, operate and maintain the new Northern Beaches Hospital and construction is currently underway.

NSW Health has requested a meeting with the SHOROC Board to introduce Ms Deb Latta from Healthscope, the person heading up Northern Beaches Hospital project. This meeting has been arranged for 2pm to directly precede the SHOROC Board meeting.

This item is listed for discussion of any actions arising.

RESOLUTION

The SHOROC Board:

- Noted the response from The Hon Jillian Skinner MP, Minister for Health regarding the future use of the Manly Hospital site.
- Thanked Mr Anthony Manning from Health Infrastructure and Ms Deb Latta from Healthscope for their briefing.

Moved Mark Ferguson/seconded Cr Jacqueline Townsend

Carried unanimously

3.6 Economic development

REGIONAL PRIORITY Grow the local economy and key business sectors to facilitate increased local employment and containment.

SHOROC ACTION Form and coordinate regional economic development working party.
Host Regional Business Summit and consider Regional Chamber of Commerce.
Advocate and work with local business chambers for regional priorities.
Inform and support regional employment planning.

SUMMARY

Planned priorities for regional economic development working group.

REPORT

Background

The SHOROC Corporate Plan has a number of actions to support regional economic development including:

4.1 Form and coordinate a regional economic development working party to review, identify and implement opportunities to grow the local economy and key sectors, promote the region and attract investment

Following advice from GMAC, the Board at its 6 August 2014 meeting:

- Agreed an economic development working group of council staff be formed to review, identify and implement opportunities to grow the local economy and key sectors, promote the region and attract investment and that it report to GMAC in six months outlining regional priorities.
- Agreed a meeting is arranged between the working group and the SNRAC to discuss regional priorities including those for regional advocacy, and discuss how the group would like to engage with councils.

Current status

The Economic Development Working Group has now identified proposed priorities for approval. To develop these properties the Working Group has:

- Met to consider potential collaborative opportunities, including consideration of priorities raised by councillors at the 2014 Councillor Forum and priorities of individual councils under respective Community Strategic Plans and Economic Development Plans.
- Met with the NSW Business Chamber's Sydney North Regional Advisory Council (SNRAC) and held a workshop with members of the SNRAC to discuss and identify opportunities for collaboration.
- Agreed key opportunities for collaboration over the coming period in order to add value to council operations and work toward the regional priority of growing the local economy and key business sectors to facilitate increased local employment and containment, for consideration of GMAC.

The priorities identified by the Working Group are detailed in **Tab G** and can be summarised as follows:

1. Engage and work with regional business forums on coordinated advocacy, joint initiatives to support local employment and building a strong regional framework for ongoing collaboration
2. Collaborate on projects to increase local expenditure to support employment and business - initial priorities are a visitor economy opportunities study and projects and 'Be Local Buy Local' campaign
3. Input into regional and major local planning to support local employment and business
4. Facilitate information sharing and collaboration between councils

GMAC has endorsed the planned priorities for 2015-16 for implementation and they have been incorporated in to the 2015-16 SHOROC Operational Plan.

RESOLUTION

The SHOROC Board:

- Endorsed the SHOROC Economic Development Working Group's planned priorities for 2015-16 for implementation.

Moved Cr Jacqueline Townsend /seconded Cr Jose Menano-Pires

Carried unanimously

3.7 Joint campaigns

REGIONAL PRIORITY Improved collaboration and knowledge sharing between councils

SHOROC ACTION Facilitate council working groups, projects and training

SUMMARY

Update on results and progress of joint regional campaigns for yellow lines replacing stopping signs and school safety road issues.

REPORT

Yellow lines education campaign

Following the 26 November 2014 Board meeting SHOROC was tasked with developing a regional community education campaign regarding the introduction of yellow lines. This jointly funded campaign was coordinated by SHOROC in conjunction with council road safety and communication staff.

The campaign (overview at **Tab H**) ran 11 March to 5 April and included print and digital advertising, media release, website information, social media, e-newsletters and other council channels as available. Total campaign costs were \$8,946.70 which is \$2,236.68 per council.

Overall the response to the campaign was very positive with good support and interest from councils, the community and also other areas in Sydney.

School safety road campaign

Following the 18 February Board meeting SHOROC was requested to investigate the need for a SHOROC wide school safety campaign to promote safety around school zones and in school drop-offs. SHOROC's Communications Manager is liaising with council communications and road safety officers to determine what the issues are, what is currently being done in each LGA, any relevant contacts in the police LAC that are involved, and the value in doing something on a regional basis.

RESOLUTION

The SHOROC Board:

- Noted the update on both the yellow lines and school safety regional campaigns.

Moved Cr Jose Menano-Pires /seconded John Warburton

Carried unanimously

3.8 Items for brief mention

Brief updates on advocacy, projects and other Board resolutions listed below for information.

Issue	Corporate project/resolution	Status/update
Private certifiers	Board via email Sept 2014	Proposal from Mosman Mayor for advocacy. SHOROC is seeking a workshop for councils with Michael Lambert who is leading review of the Building Professionals Act 2005. The BPB has advised it is seeking Mr Lambert's approval. The BPB has announced Mr Lambert has released a discussion paper and will hold workshops across NSW including one in Sydney on 21 May. More bpb.nsw.gov.au/building-professionals-act-review
10/50 vegetation clearing entitlement areas	Board via email Sept 2014	SHOROC has advocated strongly to support council positions for a moratorium and review of the legislation, including the release of the regulatory impact statement for the legislation. Minister Stokes proposed at the December SHOROC Leaders' Forum he would arrange a workshop for SHOROC with the RFS Commissioner. Minister Stokes' office has advised the Minister has written to the Commissioner to propose this Forum.
Kimbriki Sub-Committee of the SHOROC Board	8. Waste	The Sub-Committee met on Wednesday 25 March. The minutes are attached at Tab I . The next meeting is on Thursday 18 June.
Regional Waste Avoidance & Resource Recovery Strategy and projects	8. Waste	Implementation of the Regional Waste Strategy <i>Too Good To Waste</i> is now underway including planning for: Mosman pilot illegal dumping campaign for apartments; education around the Kimbriki Community Recycling Centre for problem wastes; don't bag your recyclables media campaign to run in July; and regional social research into attitudes, motivators and barriers to waste avoidance and resource recovery.
Belrose regional mountain biking facility proposal	7. Regional council facilities	SHOROC formed a working party of council staff to support any potential interested third-parties to submit an EOI to operate a regional downhill mountain biking facility for the northern beaches at Belrose. Two (2) EOIs were submitted and the NSW Government is currently evaluating these for recommendation to the Minister to determine the next steps.
Regional Youth Strategy	12. Coordinated regional planning	The final strategy has been endorsed by the Sydney East Regional Leadership group and is awaiting Ministerial launch
Regional Ageing Strategy	12. Coordinated regional planning	The final strategy has been endorsed by the Sydney East Regional Leadership group and implementation is being coordinated by a regional ageing working group led by FACS.

RESOLUTION

The SHOROC Board:

- Noted the update brief updates on advocacy, projects and other Board resolutions listed for information.
- Agreed SHOROC liaise with Directors of Planning with aim of providing a joint submission on the Building Professionals Act 2005 review to be approved by GMAC.
- Agreed SHOROC write to the Minister for Emergency Services for an update on the 10/50 legislation.
- Noted the 25 March 2015 minutes of the Kimbriki Sub-Committee of the SHOROC Board.

Moved Veronica Lee/seconded Cr Jose Menano-Pires

Carried unanimously

Item 4 Governance and operations

4.1 Councillor Forum report

REGIONAL PRIORITY	Improved engagement with councillors and senior staff in planning and programs and improved understanding of priorities and projects
SHOROC ACTION	Hold annual Councillor Forum to discuss major regional issues and strategic priorities

SUMMARY

Report on the 2015 SHOROC Forum and the incorporation of feedback into the development of the 2015-16 SHOROC Operational Plan.

REPORT

The 2015 SHOROC Councillor Forum was held 4-8pm on 22 April 2015 at Manly Golf Club.

The purpose of the Forum was for councillors and senior staff from Manly, Mosman, Pittwater and Warringah to come together to hear about and discuss major regional priorities and reforms. It was also to provide an opportunity for feedback and discussion to input into development of SHOROC's major priorities and its 2015-16 Operational Plan.

A report summarising the Forum, feedback received, and in particular the workshop discussion on major regional priorities is attached at **Tab D**.

It is considered the Forum was very successful with positive and constructive discussion.

Participant feedback was very positive with 86% of respondents indicating they were very satisfied (50%) or satisfied (36%) with the overall experience. The best elements of the agenda were judged as the presentations providing an update on regional issues and SHOROC projects, and the SHOROC priorities for 2015-16.

Councillor and senior staff discussion at the workshop was used to review and refine the regional priorities and the SHOROC activities listed in SHOROC's draft 2015-16 Operational Plan (Item 4.2).

It is proposed that the President write to all councillors to provide a copy of the 2015 Forum report and outline how the discussion was used to inform development of the regional priorities and SHOROC Corporate Plan.

RESOLUTION

The SHOROC Board:

- Approved the 2015 SHOROC Forum report, noting the positive feedback from Forum participants.
- Agreed the President write to all councillors to provide a copy of the 2015 Forum report and outline how the discussion was used to inform development of the regional priorities and SHOROC Corporate Plan.

Moved Mark Ferguson/seconded Veronica Lee

Carried unanimously

4.2 2015-16 Operational Plan & budget

REGIONAL PRIORITY Continue high operational standards and reporting.
Improve organisational efficiency, increase grant funding, services delivered and customers to reduce cost to member councils

SHOROC ACTION Continue to review costs structures and governance models and implement efficiency measures to reduce costs. Increase alternative funding sources by providing services for councils and through grants

SUMMARY

Approval of the SHOROC 2015-16 Operational Plan and budget.

REPORT

Under the SHOROC Constitution the SHOROC Operational Plan and budget is to be adopted by the Board in May each year.

SHOROC conducted a full review of its priorities and operations in 2013-14 to develop the 2014-18 Corporate Plan. This one-year Operational Plan has been developed consistent with the 2014-18 Corporate Plan, outlining the priorities, projects and budget for the 2015-16 year.

The SHOROC Board at its 18 February 2015 meeting resolved there were no proposed major policy or priority changes from the 2014-18 Corporate Plan for the year ahead to take into consideration in developing the Operational Plan.

2015-16 Operational Plan

The draft SHOROC 2015-16 Operational Plan is attached at **Tab E** and includes:

- Goals for the region, aligned to the NSW2021 'pillars'
- Regional priorities under each of these goals consistent with the 2014-18 Corporate Plan
- 2015-16 initiatives for SHOROC under each of these priorities
- Budget for 2015-16

This Plan puts partner councils in a very strong position to collectively advocate and work together for the region. The alignment with the NSW state plan NSW2021 enables key council priorities to be closely integrated with NSW Government plans.

The Plan was developed with the Strategic Planning Group of council directors and senior managers of corporate planning and has been endorsed by GMAC. It was the subject of discussion at the Councillor Forum and has been updated accordingly, with the final draft circulated to the Board for any comment before finalisation.

Budget

SHOROC's budget is very lean considering the outcomes achieved in the current and previous years and the projects proposed for 2015-16. The budget summary is outlined in the table below.

Budget summary	2015/16	2014/15
Income		
Advocacy, planning & business programs	\$472,015	\$460,991
Project income	\$91,000	\$119,800
Grants	\$221,765	\$217,952
Total income	\$784,780	\$798,743
Expenditure		
Advocacy, planning & business programs	\$597,016	\$581,886
Project expenditure	\$187,764	\$216,858
Total expenditure	\$784,780	\$798,743
Forecast profit	\$0	\$0

Key points to note:

- The contribution for advocacy, coordination and administration are proposed to remain the same as for 2014-15. Increases in previous years have been by a small amount equivalent to the standard rate increase for councils to meet increasing operational costs (3-4%). The costs for the SHOROC administration are subsidised by grant and special program income and the maintenance of the current rate has been enabled through cost savings in administration and an increase in external revenue through diversification of funding sources.
- The Business Improvement Program is now self-funding.
- It is expected rebates to all councils in the order of \$15K from procurement activities will also be possible and this will increase in the years ahead.

GMAC has approved the budget and the council contributions to SHOROC for 2015-16.

RESOLUTION

The SHOROC Board:

- Approved the SHOROC 2015-16 Operational Plan and budget.
- Thanked the Executive Director and the team at SHOROC for their work over last 12 months and preparation of this Plan and budget.

Moved Cr Jacqueline Townsend/seconded Cr Jean Hay

For: Cr Townsend, Cr Hay, Cr Abelson, Mark Ferguson, Veronica Lee, Stephen Clements

Against: Cr Menano-Pires, John Warburton

Carried

4.3 Meeting of northern Sydney councils

REGIONAL PRIORITY	Strengthen regional model to improve capacity and to respond to NSW Government local government and planning reform agenda.
SHOROC ACTION	Lead establishment of proposed North Metro Council of Mayors and provide admin Transition SHOROC to new North Metro Council of Mayors at suitable time.

SUMMARY

Update on the meetings of councils of northern Sydney and proposed Northern Sydney Council of Mayors.

REPORT

The SHOROC Board has resolved that it continues to support the proposed formation of a Northern Sydney Council of Mayors as a larger regional grouping of councils for northern Sydney as a key element of stronger local government. However the formation of the proposed Northern Sydney Council of Mayors has been put on hold due to the *Fit for the Future* process.

Strengthening collaboration of northern Sydney councils was supported strongly at the Councillor Forum, including leading consideration of governance models to match the NSW planning subregion.

The Mayors and GMs of the 11 councils of northern Sydney have agreed to continue to meet on a regular basis. The most recent meeting was held on 18 March 2015. The meeting minutes are attached (**Tab J**). Issues considered included:

- *A Plan for Growing Sydney* – North Subregion planning framework
- Proposed advocacy for appointment of Minister for Northern Sydney
- *Fit for the Future* – updates from councils as appropriate

The next meeting of Mayors and GMs of the councils of northern Sydney is scheduled for 4 June 2015 at Willoughby City Council. The March meeting:

- Agreed the next meeting include a briefing on the North Subregion including the priorities identified by the NSW Government in *A Plan For Growing Sydney* to enable a discussion on subregional priorities, and that a presentation be prepared and circulated beforehand to attendees.

It is proposed the agenda include:

- Subregional planning briefing and discussion. A briefing from ROC/council representatives on the progress and issues for consideration in the subregional planning process together with a roundtable discussion
- *Fit for the Future* – updates from councils as appropriate
- General business

It is also understood that NSROC may be of the view that the process for selection of the north subregion's representative for the Greater Sydney Commission (as per the joint SHOROC/NSROC submission) should also be discussed. However it is considered this is premature at this stage until the government has made further decisions as to its form and function.

RESOLUTION

The SHOROC Board:

- Noted the minutes of the 18 March 2015 meeting of Mayors and GMs of the councils of northern Sydney.
- Noted the strong support for strengthening collaboration of northern Sydney councils at the Councillor Forum, including leading consideration of governance models to match the NSW planning subregion.
- Agreed SHOROC advocate for a Minister for Northern Sydney until such time as NSROC endorse this proposal, and then advocate jointly with NSROC.

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- Agreed the proposed agenda items for the 4 June 2015 meeting, for finalisation by the President in conjunction with the President of NSROC.
 - Noted the letter from NSROC regarding the endorsement of the meetings of Mayors and GMs of councils of northern Sydney as the North Subregion Local Government Advisory Committee (**Tab L**).
 - Recommended to member councils that the meetings of Mayors and GMs of councils of northern Sydney be endorsed as the North Subregion Local Government Advisory Committee.
 - Agreed to propose at the next meeting of Mayors & GMs of councils of northern Sydney that:
 - The Minister for Planning and Environment be invited to the next meeting to discuss the Greater Sydney Commission, subregional planning and major subregional issues.
 - The group work to further strengthen its role as the Subregional Committee for partnering with the NSW and Commonwealth governments on regional issues.
 - That it form a working group (post 30 June 2015) to identify priority policy areas for partnering with the NSW and/or Commonwealth governments on a regional basis and a working framework based on the North Subregion Local Government Advisory Committee model to facilitate improved collaboration between councils and between the region and other levels of government.
 - Agreed to write to NSROC to advise of the above resolutions.

Moved Veronica Lee/seconded Cr Jose Menano-Pires

Carried unanimously

4.4 *Fit for the Future* update

REGIONAL PRIORITY	Strengthen regional model to improve capacity and to respond to NSW Government local government and planning reform agenda.
SHOROC ACTION	Work with NSW Govt to strengthen regional collaboration model as part of local government and planning reform, including proposing to act as 'pathfinder' region.

SUMMARY

Updates from individual councils on *Fit for the Future* as considered appropriate, and update on Joint Organisation pilots.

REPORT

Background

The NSW Government announced its Local Government Reform package *Fit for the Future* on 10 September 2014. The *Fit for the Future* Blueprint outlines that the process involves four stages:

1. Self-assessment: Councils are to review their current performance against the *Fit for the Future* criteria using a self-assessment tool provided.
2. Preparing a roadmap: Councils will need to prepare a roadmap for becoming *Fit for the Future*, either by improving or by merging, taking account of their community's needs and future outlook (submit by 30 June 2015).
3. Review: The Expert Panel will review each council's roadmap...and make recommendations to the Minister for Local Government based on its assessment.
4. Implementation: From October 2015 councils who are *Fit for the Future* (from Stage 1) will begin to implement their roadmaps. Any council mergers are to be completed by September 2016. A new Local Government Act will also be in place by September 2016.

The SHOROC Board resolved at its 16 October 2014 Extraordinary General Meeting that SHOROC convene a workshop of the three councils identified in the Independent Local Government Review Panel's report, namely Manly, Pittwater and Warringah, to discuss *Fit for the Future* and options for further cooperation in early November. This workshop was held and currently conducting further analysis and preparing roadmaps.

Council updates

This item is listed for individual councils to provide an update as considered appropriate.

IPART appointed as Expert Panel and seeking feedback on proposed assessment methodology

The NSW Government has asked IPART to perform the role of the Expert Advisory Panel to assess how council proposals meet the *Fit for the Future* criteria. Councils are to prepare proposals as to how they will meet the criteria for submission by 30 June 2015.

IPART has released a consultation paper explains its proposed methodology to assess the proposals. Submissions are due by 25 May 2015. An overview and the paper are available at www.ipart.nsw.gov.au/Home/Industries/Local_Govt/Reviews/Fit_for_the_future/Review_of_Local_Council_Fit_For_The_Future_proposals/News/IPART_to_assess_Local_Council_Fit_For_The_Future_proposals

The advice of the Board is sought as to whether to prepare a SHOROC submission.

RESOLUTION

The SHOROC Board:

- Noted any individual council *Fit for the Future* updates provided.
- Noted IPART has been appointed as the Expert Panel and is seeking feedback on proposed assessment methodology.

Moved Veronica Lee/seconded Cr Jose Menano-Pires

Carried unanimously

4.5 Quarterly financial report

REGIONAL PRIORITY Continue high operational standards and reporting

SHOROC ACTION Prepare annual report, including annual independent audit of accounts, and continue appropriate quarterly financial reporting

SUMMARY

Approval of 2014-15 third quarterly financial report.

REPORT

The third quarterly financial report for 2014-15 including the end of year forecast as at 31 March 2015 is attached (**Tab K**).

RESOLUTION

The SHOROC Board:

- Endorsed the March 2015 financial report.

Moved Cr Jean Hay/seconded Veronica Lee

Carried unanimously

Item 5 Additional matters raised by councils

Nil

Item 6 General business

6.1 Invitation from Minister Family and Community Services

The Minister for Family and Community Services has invited SHOROC to attend a forum on social housing.

RESOLUTION

The SHOROC Board resolved:

- A representative from Manly Council will attend the Minister for Family and Community Services' forum on social housing, subject to availability, and will report back to SHOROC.

Moved Stephen Clements/seconded Cr Jacqueline Townsend

Carried unanimously

Item 7 Confirm time and date of next meeting

Next ordinary meeting: 5 August 2015, 3-5pm at the SHOROC Offices.

ATTACHMENTS

- Tab A** Candidate responses re NSW Election
- Tab B** Mike Baird MP announcement 24 March 2015
- Tab C** Subregional planning technical group overview
- Tab D** Councillor Forum report
- Tab E** SHOROC 2015-16 Operational Plan DRAFT
- Tab F** Letter from The Hon Jillian Skinner, Minister for Health
- Tab G** Economic Development Working Group priorities
- Tab H** Joint campaigns report
- Tab I** Kimbriki Sub-Committee 25 March 2015 minutes
- Tab J** Councils of northern Sydney minutes
- Tab K** March 2015 financial report
- Tab L** Letter from NSROC