

SHOROC ANNUAL GENERAL MEETING

4.30pm on 18 November, 2009

SHOROC Office, Unit 33/42-46 Wattle Road, Brookvale

MINUTES

Board Members Present

Cr Jean Hay AM	Mayor of Manly
Cr Anne Connon	Mayor of Mosman
Cr Michael Regan	Mayor of Warringah
Cr Harvey Rose	Mayor of Pittwater
Steve Clements	Deputy General Manager Manly
Viv May	General Manager Mosman
Rik Hart	General Manager Warringah
Mark Ferguson	General Manager Pittwater

In attendance

Ben Taylor	Executive Director SHOROC
------------	---------------------------

Apologies

Henry Wong	General Manager Manly Council
------------	-------------------------------

Item 1 Welcome and Apologies

Cr Michael Regan, Mayor of Warringah and SHOROC President chaired the meeting and welcomed all those attending. An apology was received from Mr Henry Wong.

Item 2 Minutes of previous meeting

Item 2.1 Adoption of minutes of AGM 12 November, 2008

The Board Resolved:

1. To adopt the Minutes of the Annual General Meeting held 12 November 2008.

Proposed Mark Ferguson/Seconded Cr Michael Regan

Item 3 Election of Office Bearers

Item 3.1 Election of President

Nominations were called for the position of President. Cr Hay nominated the Mayor of Mosman as President. There were no other nominations.

The Mayor of Mosman, Cr Anne Connon accepted the nomination.

The Board Resolved:

- 1. To nominate Cr Anne Connon, Mayor of Mosman as the SHOROC President for the term November 2009 until the next Annual General Meeting which will be held in November 2010.**
- 2. To congratulate Cr Connon upon her appointment.**

Proposed Cr Jean Hay/Seconded Cr Harvey Rose

3.2 Election of Vice President

Nominations were called for the position of Vice President. Cr Rose was nominated as Vice President. There were no other nominations.

The Mayor of Pittwater, Cr Harvey Rose accepted the nomination.

The Board Resolved:

- 1. To nominate Cr Harvey Rose, Mayor of Pittwater as the SHOROC Vice President for the term November 2009 until the next Annual General Meeting which will be held in November 2010.**
- 2. To congratulate Cr Rose upon his appointment.**

Proposed Cr Anne Connon/Seconded Cr Michael Regan

3.3 Election of Treasurer

Nominations were called for the position of Treasurer. Mr Mark Ferguson, General Manager, Pittwater Council, was nominated as Treasurer. There were no other nominations.

Mark Ferguson, General Manager, Pittwater accepted the nomination.

The Board Resolved:

- 1. To nominate Mark Ferguson, General Manager, Pittwater Council as the SHOROC Treasurer for the term November 2009 until the next Annual General Meeting which will be held in November 2010.**
- 2. To congratulate Mark Ferguson upon his appointment.**

Proposed Rik Hart/Seconded Viv May

Item 4 SHOROC Annual Report

The text of the annual report was attached – attachment 3

Recommendation:

That the Board receive and adopt the Annual Report on the activities of SHOROC for the year ending 30 June 2009.

The Board Resolved:

- 1. To receive and adopt the Annual Report on the activities of SHOROC for the year ending 30 June 2009.**
- 2. That the annual report, once printed, be circulated to all Councillors.**

Proposed Viv May/Seconded Mark Ferguson

Item 5 SHOROC Financial Report

The audited financial report was attached – attachment 4

Recommendation:

1. That the Board receive and adopt the audited financial reports for the period ending 30 June, 2009.
2. That the Board authorise Henry Wong and Viv May to sign the certificate for the annual statement (form 12) to be forwarded to the Fair Trading Office together with financial report and the appropriate fee.

The Board Resolved:

- 1. To receive and adopt the audited financial reports for the period ending 30 June 2009.**
- 2. To authorise Henry Wong and Viv May to sign the certificate for the annual statement (form 12) to be forwarded to the Fair Trading Office together with the financial report and appropriate fee.**

Proposed Cr Regan/Seconded Cr Connon

Item 6 Consider amendments to the SHOROC Constitution for adoption by Special Resolution

Amendment 1: To clause 41 add the following:

(4) The financial contribution by member Councils towards administrative and/or project costs of the Organisation shall be equal or as otherwise agreed as adopted by unanimous decision of SHOROC Board.

(5) The Organisation shall pay monies received by it to a bank account held in the name of the Organisation and shall use such monies for the purpose of, and subject to, the terms of the Constitution.

(6) *All accounts shall be operated upon in such manner and by such persons as the organisation shall from time to time determine.*

(7) *The accounts of the organisation shall be kept according to the same principles as the accounts of a member Council and in such books and form as are approved by the auditors to the Organisation.*

(8) *The Organisation shall appoint an auditor who shall annually audit the accounts of the Organisation.*

(9) *The audited accounts shall be presented to a meeting of the Organisation prior to 30th November each year.*

(10) *The assets and income of the Association shall be applied solely in furtherance of its above mentioned objectives and no portion shall be distributed directly or indirectly to the members of the Association except as bona fide compensation for services rendered or expenses incurred on behalf of the Association.*

Amendment 2: Delete the following:

Clause 46 Common Seal

- (1) *The Common Seal of the Organisation must be kept in the custody of the public officer.*
- (2) *The Common Seal must not be affixed to any instrument except by the authority of the Board and the affixing of the common seal must be attested to by the signatures either of two members of the Board or 1 member of the Board and of the public officer or secretary.*

Recommendation for special resolution:

That the amendments proposed above are made to the constitution for SHOROC.

That this Annual General Meeting authorises the Public Officer to lodge a Notice of Alteration of Objects or Rules (form 6) together with the amended constitution with the Office of Fair Trading and pay the appropriate fee.

The Board Resolved:

1. To amend the SHOROC constitution by special resolution.
2. To authorise the Public Officer to lodge a Notice of Alteration of Objects or Rules (form 6) together with the amended constitution with the Office of Fair Trading and pay the appropriate fee

Proposed Viv May/Seconded Rik Hart

As there was no other business the meeting closed at 5.00pm.