

**NOTICE OF MEETING
SHOROC BOARD
Wednesday 28 February 2007
At Manly Council
commencing 3.00 pm – 5.00 pm**

DISTRIBUTION:

SHOROC Executive	Position	Organisation
Cr Alex McTaggart MP	Mayor SHOROC President (Chair)	Pittwater Council
Mr Mark Ferguson	General Manager	Pittwater Council
Cr Denise Wilton	Mayor SHOROC Vice President	Mosman Council
Mr Viv May	General Manager	Mosman Council
Councillor Dr Peter Macdonald	Mayor	Manly Council
Mr Henry Wong	General Manager`	Manly Council
Mr Dick Persson AM	Administrator	Warringah Council
Mr Stephen Blackadder	General Manager	Warringah Council
Ms Margie Brown	Executive Director	SHOROC

**WELCOME AT 4.30PM
TRANSPORT PRIORITIES WORKSHOP FACILITATOR**

**Mr Stephen Moore, Principal Transport Planner, Halcrow
Mr Graham Mounsey, Senior Consultant, Halcrow**

AGENDA

Wednesday 28 February 2007

- | | | |
|----|---|---|
| 1. | Welcome and Apologies | 3 |
| 2. | Confirmation of Executive Minutes of Meeting held 13 December 2006 (Appendix 1) | 3 |
| 3. | Business Arising – Refer Action Items (Appendix 2) | 3 |
| 4. | Procurement Management Report (Appendix 3) | 3 |
| 5. | General Business | 3 |
| 6. | 4.30pm – Regional Transport Priorities
Introduction: Stephen Moore and Graham Mounsey,
Halcrow Consultants – who will be facilitating the
Combined Councils Transport Priorities Workshop to
follow from 5pm – 7pm. | 4 |
| 7. | Next Meeting | 4 |

APPENDICES

1. Minutes of Meeting held 13 December 2006
2. Action Items
3. Procurement Management Report

1. WELCOME AND APOLOGIES

2. CONFIRMATION PREVIOUS OF MINUTES

Minutes of previous meeting held 13 December 2006.
Refer **Appendix 1**.

Executive Director's Recommendation:
That the Minutes of Meeting held 13 December 2006 be endorsed.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Refer Action Items **Appendix 2**

Executive Director's Recommendation:
To note progress.

4. PROCUREMENT MANAGEMENT REPORT

Executive Director's Advice:
Refer **Appendix 3**

Executive Director's Recommendation:

- **Note the progress of this work**
- **Thank members of the Procurement Management team for their achievements in completing the Audit of Contracts and progressing regional joint service opportunities**

5. GENERAL BUSINESS

5.1 LGSA Briefing 'Strengthening Local Government Taskforce'

Executive Director's Advice:

The LGSA has recently established the 'Strengthening Local Government Task Force' to review and respond to the findings and recommendations of the Independent Inquiry into Financial Sustainability of NSW Local Government. The President of the Local Government Association, Clr Genia McCaffery, has requested an opportunity to meet with our Board to consider progress in this regard. This invitation has been extended to all other ROCs.

Executive Director's Recommendation

To note that Clr Alex McTaggart has extended an invitation for the LGA delegation to attend our next meeting on 18 April 2007.

5.2 Farewell to Stephen Blackadder, Warringah General Manager

Executive Director's Advice:

As you are all aware Stephen Blackadder will be leaving us shortly and, as an ardent supporter of our Regional Organisation of Councils, he will be missed.

Executive Director's Recommendation:

To thank Stephen Blackadder for his ongoing support and professionalism as a member of the Board and the General Manager's Advisory Committee for over five years, and for his role in administering the needs of the Secretariat as the host council General Manager.

6. REGIONAL TRANSPORT PRIORITIES WORKSHOP

Executive Director's Advice:

SHOROC has arranged for a combined council's forum to consider regional transport priorities in the lead up to the March 2007 State Government Election. This workshop for elected members and staff will be facilitated by Stephen Moore, Principle Transport Planner, Halcrow and assisted by Graham Mounsey.

We wish to take this opportunity to introduce Stephen and Graham prior to commencement of the workshop in order to clarify workshop objectives and for members to raise any outstanding issues.

Executive Director's Recommendation:

Welcome Stephen Moore and Graham Mounsey to the meeting.

7. NEXT MEETING

The next meeting is scheduled for Wednesday 18 April 2007 from 3pm – 5pm at Warringah Council.

MINUTES OF BOARD MEETING
Wednesday 28 February 2007
3.00pm – 5.00pm at Manly Council

In Attendance:

Pittwater Council

Councillor Alex McTaggart MP, Mayor (President)
Mr Mark Ferguson, General Manager

Mosman Council

Councillor Denise Wilton, Mayor (Vice President)
Mr Viv May, General Manager

Warringah Council

Mr Dick Persson AM, Administrator

Manly Council

Cr Dr Peter Macdonald, Mayor
Mr Henry Wong, General Manager

SHOROC

Ms Margie Brown, Executive Director

1. WELCOME AND APOLOGIES

The President noted an apology tabled on behalf of Stephen Blackadder, Warringah General Manager.

2. CONFIRMATION OF PREVIOUS MINUTES

Minutes of previous meeting held 13 December 2006.

Executive Director's Recommendation:

That the Minutes of Meeting held 13 December 2006 be endorsed.

SHOROC Resolved:

That the Minutes of Meeting held 13 December 2006 be endorsed.

Dick Persson/Mayor Peter MacDonald
CARRIED

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Further Advices:

Item 1: Sportsgrounds Management Project

The Executive Director advised the outcome of the first Regional working group held on 26 February 2007, chaired by Mark Ferguson, and proposed items to be addressed at the next Regional Sports Liaison Committee meeting on 7 March 2007.

Discussion ensued and the Board requested the preparation of an internal *Directions Paper* with options for consideration, to be prepared prior to our next meeting on 18 April 2007. This paper should address grant allocation, proposed fee structure, negotiable and non-negotiable items, billing users for lights, etc. and should also consider our need to demonstrate improved facilities.

Item 4: Health Services Planning

Executive Director was asked to follow up information previously requested from Dr Stephen Christley and any outstanding actions.

Executive Director's Recommendation:

To note progress.

SHOROC Resolved:

To note the progress of items and endorse these actions.

Dick Persson/Mark Ferguson
CARRIED

4. PROCUREMENT MANAGEMENT REPORT

Executive Director's Advice:

Refer **Appendix 3**

Executive Director's Recommendation:

1. To note the progress of this work
2. Thank members of the Procurement Management team for their achievements in completing the Audit of Contracts and progressing regional joint service opportunities

Further Advices:

The Executive Director was invited to speak to the report and highlighted some of the achievements of SHOROC and the continuing partnership projects. She commented on the need for strong leadership

and a continuum between planning and implementation of projects to ensure measurable outcomes.

SHOROC Resolved:

- 1. To note the progress of this work**
- 2. Thank members of the Procurement Management team for their achievements in completing the Audit of Contracts and progressing regional joint service opportunities**

**Dick Persson/Mayor Denise Wilton
CARRIED**

5. GENERAL BUSINESS

5.1 LGSA Briefing 'Strengthening Local Government Taskforce'

Executive Director's Advice:

The LGSA has recently established the 'Strengthening Local Government Task Force' to review and respond to the findings and recommendations of the Independent Inquiry into Financial Sustainability of NSW Local Government. The President of the Local Government Association, Cllr Genia McCaffery, has requested an opportunity to meet with our Board to consider progress in this regard. This invitation has been extended to all other ROCs.

Executive Director's Recommendation:

To note that Cllr Alex McTaggart has extended an invitation for the LGA delegation to attend our next meeting on 18 April 2007.

SHOROC Resolved:

To note this advice.

**Mayor Peter Macdonald/Mayor Denise Wilton
CARRIED**

5.2 Farewell to Stephen Blackadder, Warringah General Manager

Executive Director's Advice:

As you are all aware Stephen Blackadder will be leaving us shortly and, as an ardent supporter of our Regional Organisation of Councils, he will be missed.

Executive Director's Recommendation:

To thank Stephen Blackadder for his ongoing support and professionalism as a member of the Board and the General Manager's Advisory Committee for over five years, and for his role in administering the needs of the Secretariat as the host council General Manager.

SHOROC Resolved:

To write to Stephen Blackadder thanking him for his ongoing support and professionalism as a member of the Board and the General

Manager's Advisory Committee for over five years, and wishing him well in his future endeavours.

**Mayor Alex McTaggart/Mayor Denise Wilton
CARRIED**

6. REGIONAL TRANSPORT PRIORITIES WORKSHOP

Executive Director's Advice:

SHOROC has arranged for a combined council's forum to consider regional transport priorities in the lead up to the March 2007 State Government Election. This workshop for elected members and staff will be facilitated by Stephen Moore, Principle Transport Planner, Halcrow and assisted by Graham Mounsey.

We wish to take this opportunity to introduce Stephen and Graham prior to commencement of the workshop in order to clarify workshop objectives and for members to raise any outstanding issues.

Executive Director's Recommendation:

Welcome Stephen Moore and Graham Mounsey to the meeting.

Further Advices:

The meeting welcomed Stephen Moore and Graham Mounsey. Discussion ensued relating to survey feedback and the purpose of the transport workshop.

Stephen advised that the purpose of the workshop was to

- **Form a consensus on transport priorities for the region**
 - **Both immediate and long term priorities**
 - **Specific projects not motherhood statements**

- **Agree a way forward to deliver the transport priorities**

The meeting agreed that the workshop outcomes should inform a review of the SHOROC Transport Policy and should not be used to lobby support in the lead up to the State Election in March 2007.

SHOROC Resolved:

To thank Stephen Moore and Graham Mounsey for their comments.

**Mayor Alex McTaggart/Mayor Peter Macdonald
CARRIED**

7. NEXT MEETING

The next meeting is scheduled for Wednesday 18 April 2007 from 3pm – 5pm at Warringah Council.