

**SHOROC INCORPORATED  
BOARD MEETING**

**Wednesday 20<sup>th</sup> May 2009  
Harnett Room, Mosman Council**

**MINUTES**

**Board Members Present**

Cr Jean Hay AM	Mayor of Manly
Cr Dominic Lopez OAM	Mayor of Mosman
Cr Michael Regan	Mayor of Warringah
Cr David James	Mayor of Pittwater
Henry Wong	General Manager Manly
Viv May	General Manager Mosman
Rik Hart	General Manager Warringah
Mark Ferguson	General Manager Pittwater

**In attendance**

Leta Webb	Executive Director SHOROC
Andrea Dawson	Administrative Officer SHOROC
Rik O'Brien	Northern Sydney Central Coast Area Health Service (part)

**Guest Speaker**

Mr Matthew Daly, Chief Executive Officer Northern Sydney Central Coast Area Health Service (part)
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**Item 1      Welcome and Apologies**

Cr Michael Regan chaired the meeting and welcomed everyone noting that Cr Jean Hay and Henry Wong would have to leave the meeting after the presentation by Matthew Daly as they had other commitments.
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## **Item 2            Minutes of the Ordinary meeting held 18 February 2009 and Extraordinary Meeting 26 March 2009**

### **Recommendation:**

That the Minutes of the meeting held 18 February 2009 and the Extraordinary Meeting Minutes of 26 March 2009 be adopted.

### **The Board Resolved:**

**To adopt the Minutes of the Board Meeting held 18 February 2009 and the Extraordinary Meeting Minutes of 26 March 2009.**

**Proposed Cr Lopez/Cr Regan**

## **Item 2.1            Matters Arising from the Minutes Streetlighting Seminar**

The resolution from the Board meeting 18 February proposed:

*(3) that Henry Wong and Mark Ferguson to organise a seminar within 8 weeks to discuss pricing and technology, inviting the media to provide publicity to the initiative.*

At the last GMAC meeting, Henry Wong indicated that a member of his staff was working on the seminar.

***Listed for update***

### **Discussion:**

Henry Wong advised that a seminar has been arranged for 17<sup>th</sup> June 2009 at Manly between 2-5pm to be attended by professional officers, technical staff, Board Members and suppliers. A representative from Spectrum and 2 people from university will attend to give a briefing. Cr James mentioned that a lighting engineer in Brookvale had given a good presentation at Pittwater Council's seminar and Viv May suggested a demonstration be given of a Tube Terminator. It was agreed this was a good idea .

Henry Wong reported that there are now 3 LED street lights installed on The Corso which had received the Australian Standard. Further LED lights will be installed at Little Manly but if the project is going to proceed further, then tenders will need to be called.

### **The Board Resolved:**

- (1) That the verbal report on Street lighting be received and noted.**
- (2) To thank Henry Wong for his verbal update.**
- (3) To await further advices from Manly Council with regard to the LED Lighting Seminar on 17 June**

**Proposed: Viv May/Seconded Cr Hay**

## **Item 2.2                    Water Use on Sporting Fields**

At the February Board meeting Mark Ferguson from Pittwater Council undertook to organise a workshop on improving sportsfields by using sustainable irrigation methods.

*Listed for update.*

### **Discussion:**

Mark Ferguson advised that a workshop had been organised for 17<sup>th</sup> August at the Newport Community Centre to be attended by technical staff, professionals and Board members. Invitations will be sent out next week

### **The Board Resolved:**

- (1) That the verbal report on Water Use on Sporting Fields be received and noted.**
- (2) To thank Mark Ferguson for his verbal update.**
- (3) To await further advices from Pittwater Council with regard to the Workshop 17 August**

**Proposed: Cr Lopez/Seconded Cr Regan**

## **Item 3                        Matters of Interest**

### **Item 3.1                    Report on Major Health Service Planning and Facility Development**

Matthew Daly, CEO, NSCCAHS will attend the SHOROC Board meeting at 3.30pm.

In October 2008 SHOROC wrote to the NSW Minister for Health about the proposed Northern Beaches Hospital seeking a meeting with him and also seeking commitment to funding of the Hospital.

A response dated 7 May has been received. The response makes no commitment to the funding of the construction of the new hospital, indicating that funding is announced annually and

*“the NSW Government recognises the desirability of and local commitment to, the development of new health facilities at Frenchs Forest. However it competes with a large number of requests for projects across the state and each year difficult choices have to be made about which projects can be undertaken with the available budget. For this reason, it is not possible at this stage to provide a timeframe for future works.”*

A copy of this letter has been provided to Matthew Daly. A request from GMAC has also been conveyed to him. The request is that he be asked to discuss the nexus between the facilities at the new Royal North Shore Hospital and the proposed facilities at the Northern Beaches hospital.

### **Presentation by Matthew Daly:**

At 3.30pm the President welcomed Matthew Daly who then proceeded to brief the board on a number of aspects regarding the provision of health services to the northern beaches.

- Construction at Royal North Shore Hospital has commenced and is on track for program commissioning in 2012. The number of beds at RNS has been discounted by 30 beds in the expectation that this shortfall would be provided by the proposed new 400 bed Level 5 hospital at Frenchs Forest. The 30 beds are to cater for projected needs so the shortfall will

not be felt immediately.

- Neither he nor the Department can give a date for the commencement of the construction of the new hospital at Frenchs Forest although confirmation was given that all land required for the new hospital has been acquired. It is anticipated that an announcement will be made later this year. He indicated that Northern Beaches Hospital is still listed on the capital program for 2012/2013.
- The recent Federal budget did not provide funding for the new hospital at Frenchs Forest.
- The Garling Report gave priority to improving efficiency at the hospitals by introducing IT programs within the health service rather than infrastructure improvements. For example the introduction of electronic medical records to increase efficiency will reduce the amount of time spent by nursing staff on administrative matters. This to be introduced over a two year time frame. This new timeframe for IT has impacted on and detracted from the capital works programme.
- Garling also gave consideration as to whether hospitals should be run by a Hospital Board or an Area Health Board, deciding it was better to be run by an Area Health board.
- Commonwealth funding to the State has consistently reduced over recent years and the State Government has not met the gap.
- He indicated that improvements at the hospitals at Manly and Mona Vale is not a long term alternative to meeting hospital needs in the area because there are issues about the workforce. Both hospitals struggle to maintain rosters as staff (particularly at the medical consultant level) perceive working conditions to be unattractive .

**Discussion:**

Michael Regan asked if there was anything the SHOROC Mayors could do to assist to secure funding for the hospital. Suggestions at the meeting included:

- Lobby the State Government bearing in mind there will probably not be any more Federal funding.
- Rethink a new model that would cost less. Michael Daly indicated that he is considering Public/Private Partnership opportunities to scale back the capital cost of the Frenchs Forest Hospital eg pathology services and nurses accommodation.
- Consider whether the Royal North Shore hospital should be expanded further, as a cheaper option than building at Frenchs Forest however this option would not be so good for delivering health services to the northern beaches.
- SHOROC Mayors are to lobby Ministers Albanese and Roxon when they attend the LGMA National General Assembly in Canberra.

**The Board Resolved:**

- (1) That the verbal presentation from Matthew Daly be received and noted.**
- (2) That the Board thank Matthew Daly for attending the Board Meeting and for his open and frank discussions with regard to the delivery of health services to the northern beaches.**

**Proposed Cr Regan/Seconded Cr Lopez**

### **Item 3.2 Managing Climate Change Impacts on Biodiversity – Draft Submission to Parliamentary Inquiry**

The Natural Resources Management (Climate Change) Committee of the NSW Legislative Assembly is conducting an inquiry into Managing Climate change Impacts on Biodiversity. The closing date for the submission was 24 April 2009.

The Executive Director has contacted the Inquiry and been informed that they will accept a late submission. Staff from member Councils have prepared a draft submission which is attached. The guidelines for submission ask that submissions indicate the level of authorisation for a submission. If the submission is approved by the Board then it will be forwarded indicating that it has Board approval, otherwise it will be submitted as being from a group of specialist staff from Councils.

**Recommendation:**

That the SHOROC Board endorse the attached submission to the Managing Climate Change Impacts on Biodiversity Inquiry.

**The Board Resolved:**

- (1) To receive the above the report on the submission on Managing Climate Change Impacts on Biodiversity.
- (2) To endorse the proposed submission that had been prepared by staff.
- (3) To congratulate the staff on preparing the detailed submission.

**Proposed Cr James/Cr Hay**

### **Item 3.3. Environment Trust – Urban Sustainability Program Grant Application**

The Environmental Trust has recently advertised that applications are open for grants under the Urban Sustainability Program. The level of grant funding for a single council is \$20,000 and for a group of Councils is \$50,000. SHOROC is eligible to apply for a \$50,000 grant to prepare a regional sustainability strategy. NSROC applied for such a grant two years ago. NSROC produced a document that covered a range of matters including governance and decision making, community engagement and learning, climate change and energy consumption, development and the built environment, waste and sewerage, sustainable business, biodiversity and protection, resource recovery and waste, transport and traffic.

Closing date for applications is 15 May 2009.

The General Managers resolved that SHOROC form a small working group to develop a proposal for a grant application.

The group met on 27 April and learnt that some councils already have a sustainability strategy. Further that the region is developing a regional strategy that is likely to cover many of the topics that are covered in the NSROC strategy. Concern was expressed about having a proliferation of documents and whether a further strategy document would be effective. The group decided that it would be useful if the grant could be used to enhance the regional strategy by ensuring that sustainability is fully integrated and also by developing appropriate sustainability indicators that can be used for the regional strategy as well as for the integrated community plans being prepared by councils.

The staff member from DECC administering the grant has indicated that an application for a grant to assist in this regard would be considered. An application will be forwarded by 15 May 2009.

**Recommendation:**

That the Board support the integration of sustainability into the Regional Strategy and note that a

submission has been made to the Environment Trust for funding to assist in achieving this integration.

Discussion:

Leta Webb indicated that three Councils had provided written support to the application. Manly Council did not. However it is proposed that, if SHOROC is successful in getting a grant, the project would cover the whole geographic area.

**The Board Resolved:**

- (1) To support the integration of sustainability into the Regional Strategy and note that a submission has been made to the Environment Trust for funding to assist in achieving this integration.**
- (2) To congratulate the staff of the preparation of the application.**

**Proposed Viv May/Seconded Rik Hart**

### **Item 3.4                      *New Associations Incorporation Act 2009***

SHOROC is an incorporated association. When formed, its operations and the responsibilities of Directors were governed by the *Associations Incorporation Act 1984*. A new *Associations Incorporation Act* was assented to on 7 April 2009.

Some of the changes in the new Act are as follows:

- Strengthened financial accountability – the Act provides different financial and reporting requirements for Associations depending on the size of the organisation determined by their income and/or assets. A financial threshold is to be provided in a new *Regulation* which distinguishes between tier one associations and tier two. Tier one associations are required to have financial reports audited by an appropriately qualified auditor in time to be presented to the Annual General Meeting . The reports are to be prepared in accordance with Australian Accounting Standards and must state this in the auditor’s report. Both the financial report and the auditor’s report are presented at the annual general meeting. Tier two organisations are required to prepare financial reports that present a true and fair view of the association’s affairs. Both tier one and tier two financial reports are to address matters prescribed by *Regulation*.
- Disclosure of interests- committee members are required to disclose their pecuniary interest in any matter under discussion.
- Execution of documents – removes the requirement that documents be executed under seal.
- Pecuniary gain – the legislation creates an offence of conducting the association’s affairs for pecuniary gain – provides definition of “pecuniary gain”.
- Voting – the Act sets out requirements as to when and how meeting are to be conducted and requirements for voting on special resolutions. Allows postal voting and also permits a meeting to be held at more than one venue simultaneously.
- Winding up- there are provisions for the voluntary and involuntary winding up of an association and for the appointment of an administrator.
- Creation of new offences – provisions making it an offence to incur debt while the association is or is imminently to become insolvent, provisions to make it an offence to be knowingly fraudulent.

- Application of *Corporations* legislation – the *Act* clarifies where the *Corporations* legislation applies and how *Associations* are excluded from *Corporations Act*.
- Powers to require documents- new provisions that create power to require information and records, to enter premises, to issue search warrants and for the payment of compensation in relation to damage caused by exercise of the power of entry.
- Model constitution – there is a new schedule setting out what is required in constitution of an association (note an association is not required to develop new constitution however if a constitution is silent on a matter covered by model constitution then the model constitution applies).
- Public officer – new provisions relating the responsibilities, appointment and replacement of a public officer. A Public officer is automatically a signatory for association documents.
- Dishonest use of information and dishonest use of position- makes it a criminal offence for committee members to use information or position for gaining advantage for themselves or anyone else or for causing detriment to the association.
- Name of an association – greater power to require an association to change its name.
- Appeal to the Administrative Decision Tribunal for review of directions from the Commissioner of Fair Trading.

A further report will be presented on the new legislation at the next meeting identifying any matters that may impact on the operation of SHOROC.

**The Board Resolved:**

**To note and receive the report on the new *Associations Incorporation Act 2009*.**

**Proposed Cr Hay/Seconded Mark Ferguson**

**Item 4 SHOROC Administrative matters**

**Item 4.1 Draft 2009 / 2010 Business Plan and Budget**

SHOROC constitution requires that the Board adopt a business plan and budget prepared by the General Managers at its May meeting. A draft Business Plan and Budget are attached. The business plan includes projects and programs being undertaken or anticipated as well as ongoing activities of SHOROC.

**Recommendation:**

That the draft business plan and budget for the 2009/2010 year as attached (with any changes) be adopted.

**The Board Resolved:**

**To adopt the business plan and budget for the 2009/2010 year as attached to the business paper.**

**Proposed Viv May/Seconded Cr Lopez**

**Item 5 Regional Strategy Plan for SHOROC**

Work is proceeding on the regional strategy as follows:

- After discussion regarding appropriate population scenarios it is proposed that the low growth scenario be as anticipated from implementing dwelling targets in the current Metro Strategy ie a population of about 250,000; that medium growth be about 350,000; and high growth be a doubling of the low growth figure to keep in line with recent media articles talking about Sydney doubling in size by 2050 (this would see a population of about 500,000 for SHOROC region). At the meeting of SHOROC strategic planners it was pointed out that when planning for the placement of any increase in the number of dwellings there is also a need to accommodate additional housing to deal with sea level rise displacement . ( Note that, consistent with the Metropolitan Strategy, the timeframe for the regional strategy is 20 years but that a period of 50 years is proposed to assess the long term appropriateness of any strategies thus ensuring that decisions made for the next 20 years will not result in reasonably foreseeable detrimental impacts over a 50 year time frame).
- Work is complete on the collation of available GIS information from Councils.
- The principal consultant conducted a presentation and discussion session at the meeting of SHOROC strategic planners on 22 April.
- Work is proceeding on several issues papers. The first of these will be presented at the GMAC meeting in June.
- A meeting of environment staff regarding applying for an Environment Trust grant discussed whether the grant could enhance the regional strategy by additional work to integrate sustainability in the regional strategy and to develop key sustainability indicators to be used a regional and council level.

**Recommendation:**

That the report on progress of the Regional Strategy be received and noted.

That the Board adopt the following growth scenarios for discussion about strategies:

Low growth – a population increase of 50,000 (total 250,000)

Medium growth – a population increase of 150,000 (total 350,000)

High growth – a population increase of 250,000 (total 500,000).

Leta Webb pointed out that there was an error in the figures. The population of the area was already in excess of 250,000 people. She indicated that the low growth figure should read 300,000 and the medium growth 400,000.

**The Board resolved:**

**To adopt the following growth scenarios for discussion about strategies:**

**Low growth – a population increase of 50,000 (total 300,000)**

**Medium growth – a population increase of 150,000 (total 400,000)**

**High growth – a population increase of 250,000 (total 500,000).**

**Proposed Mark Ferguson / seconded Cr Regan**

## **Item 6 Brief Update on SHOROC projects**

### **Item 6.1 Regional State of the Environment Report**

The first meeting of staff to discuss preparation of this report took place on Thursday, 5 March, 2009 at Manly Council. The group have now developed a project timeline for the preparation of the plan.



**Discussion:**

Leta Webb advised that, in the legislation and guidelines on integrated planning that the Regional State of the Environment Reports are to continue to be produced. Work on the current comprehensive SOE plan is progressing well.

**Item 6.2 Procurement**

The Procurement Group met on 9<sup>th</sup> April 2009. The following matters were discussed:

**Current Tenders:**

The Printing Services tender was advertised Tuesday 7<sup>th</sup> April. Tenders closed 28<sup>th</sup> April with the evaluation taking place on 30<sup>th</sup> April. The term will be 2 years + 1 year optional.

**Future Tenders:**

- Fire Extinguishers/ Hydrants to meet regulations - tender documentation being prepared.
- Security Patrols (back to base)  
Preparation of tender documents has not commenced. This will be listed for discussion at next meeting.
- Info Technology Tender  
Preparation of documentation is in the final stages. Advertisements will be placed in 3 weeks. There are 22 councils participating.
- Cash Collection  
Following the Cash Collection Survey, it was established that there is a need for this service. Hunter Procurement were requested to go ahead with preparation of documentation.
- Electricity Tender  
Consideration is being given to an across region tender of electricity supply to commence July 2010.

**Sustainable Purchasing Policy**

Now being implemented and was incorporated into the current tender documentation for Printing of Rates Notices.

**Bush Regeneration**

Specifications being prepared by Warringah Council are nearing completion.

**Analysis of cost benefits**

Spreadsheets have been sent out by Warringah Council to member councils to assist in the compilation of data.

**Sustainable Procurement Training**

Each council will make their individual arrangements with LGSA.

**Stormwater Harvesting**

Information has been distributed to member councils for consideration at the next meeting.

### **Standardisation of tender documents**

Consideration is being given to preparing a suite of tender templates to increase understanding and improve efficiency.

### **Presentation by Australian Business Register**

ABR is an arm of the Australian Taxation Office and as such has access to information usually unavailable to the public. All ABN registered entities in Australia are listed i.e. more than seven million company details are available for perusal free of charge. Data is refreshed hourly.

The data is provided in a simple secure format enabling easy integration into council's systems on a disk or by downloading from the web. The information can be used to verify information provided to councils but can also be used to target businesses for research and analysis purposes. ABR is looking to integrate Geo-coding with address validation into their systems with links to google earth.

It was agreed that each Council would individually assess the value of this register and whether to proceed with installation of the ABR onto council's computer servers.

It would be necessary for our General Managers to enter into a formal Memorandum of Understanding with ABR.

### **Trans Tasman Energy Group - Contract 777**

TTEG forwarded a submission to the Australian Energy Regulator who are assessing pricing for street lighting. This submission has been written on behalf of Blacktown; Blue Mountains; Fairfield; Hawkesbury; Liverpool; Manly; Penrith; and Hills Shire Councils.

#### **Discussion:**

Henry Wong asked when the Bushland Tender would be ready because Manly Council's tender runs out in a month's time. SHOROC are to notify Henry Wong re timing of the tender.

## **Item 6.3 Sportsground Management**

A meeting of the Sportsground Management Working Group was held on 2 April, 2009. The main item for discussion was the draft of a proposed Sportsground Management Agreement. A Warringah Council legal officer was in attendance to explain the agreement, noting that she was not providing the Sporting Union with independent legal advice. The Sporting Union raised a number of issues and comments that are now being considered as the draft is being reviewed.

Copies of the Draft Sportsground Management Guidelines have now been sent to the Sporting Union for written comment and the Draft Risk Management guidelines for information.

It is anticipated that there will soon be agreement to the Sportsground Management Agreement and Guidelines. It is hoped that the Sporting Union and Councils will agree to sign the documents by late June 2009. Once agreed, then the Sporting Union and SHOROC Councils will be working together to achieve a fee structure that will provide a 15% cost recovery for the maintenance costs of sportsfields within a three year period of the signing.

**Discussion:**

Rik Hart advised that the Working Group are proceeding with the original proposal for cost recovery and it was time for the MWP Sporting Union to sign the Agreement.

Cr Regan requested a meeting with Rik Hart and Mark Ferguson, together with Cr James and Cr Hay in order to have a full understanding of the issues.

The meeting was advised that the next Sportsfield meeting is scheduled for 18 June 2009.

## **Item 6.4 Workforce Planning / Human Resources Management**

The Human Resource Managers last met on 19 March, 2009. They are due to meet again on 18 May 2009.

### LGMA Management Challenge

Two teams participated in the 2009 Management Challenge. Team 1 the *Coastal Crusaders* and Team 2 the *Seaside Six*. The competition was held on 18 March, 2009. A survey form was sent to all participants to get their feedback. Completed responses indicate that participation in the Management Challenge provides an excellent developmental opportunity for staff and gives them a broader understanding of the role and responsibilities of councils and council procedures. Participants have commented on the value of participating with staff from other councils as they gain an appreciation of the differences in how the councils operate which is beneficial in reflecting on how they do things. A copy of the consolidated responses from staff has been sent to the National President of the LGMA for his information and to assist with the evaluation of the program.

## **Item 6.5 Affordable Housing / Social Housing**

A paper from the working group will be prepared for consideration by the SHOROC Board at its August meeting. It will outline proposals for action.

The policy and program framework for affordable housing is in a state of rapid change as new relevant policies and funding programs are announced. This includes changes to NSW Planning Legislation to allow for fast tracking of affordable housing proposals; new financing arrangements from the Federal government, including stimulus grants. These are to be reviewed for the report to the Board.

**Discussion:**

The meeting was advised that the Department of Housing have visited councils to discuss affordable housing schemes.

## **Item 6.6 E-Waste (see also separate confidential report)**

At the Kimbriki Joint Services Committee meeting on 30 November, 2008 it was resolved *that SHOROC councils be requested to review the success of the recent E Waste recycling initiatives and give consideration to developing joint initiatives for E waste recycling utilising Kimbriki and other commercial partnerships, along with opportunities for funding of these programs.*

Following a meeting of Waste Managers from member Councils, a report was prepared for the GMAC meeting of 4 February, 2009. At that meeting, the General Managers supported the principle that manufacturers and producers of computers should be responsible for waste disposal and that Councils should support programs that operated consistent with that principle.

GMAC resolved:

*That this matter be further explored with the view to Councils participating in an annual regional collection in conjunction with Kimbriki Environmental Enterprises (KEE. ) Such a collection should be in conjunction with manufacturers or producers of computers, who should meet the majority of the costs of such a collection.*

A further report from SHOROC on this matter was included on the agenda of the Kimbriki Joint Services Committee meeting on 19 February, 2009.

The Kimbriki Joint Services Committee resolved as follows:

*That:*

- 1. The Manager, Kimbriki be requested to report to the May meeting in relation to the implementation of a ban on e-waste at Kimbriki landfill and kerbside collections in the SHOROC region by 1 January 2010.*
- 2. SHOROC Mayors issue a letterbox drop to all residents advising of the detrimental environmental legacy resulting from landfilling of electronic waste and the proposed bans.*
- 3. SHOROC Mayors be requested to urgently demand the State and Federal Ministers for the Environment to introduce extended producer responsibility laws for e-waste and the Local Government Association be requested to ask all Australian Councils to support the decision.*

A meeting of waste managers from each council was held on 9 March, 2009. The CEO designate from Kimbriki and a waste strategist, Paul Howlett also attended the meeting. Paul Howlett produced the background paper that synthesised matters discussed at the meeting.

The report from that meeting was considered by an Extraordinary SHOROC Board meeting held on 26 March, 2009 that was convened specifically to consider the proposal from the joint services meeting to have a ban on e-waste.

The Board resolved as follows:

- 1. That the SHOROC Board support, in principle, a ban on e-waste at Kimbriki landfill and a ban on e-waste from kerbside collections in the SHOROC region by 1 January, 2010.*
- 2. That the bans apply only to computers, computer peripherals and televisions.*
- 3. That, in conjunction with bans on e-waste that SHOROC support the conduct of a public relations and lobbying campaign to promote the introduction of a legislated producer responsibility scheme for the disposal of e-waste.*
- 4. That member Councils be asked to consider their individual positions on the proposed bans and campaign and that their positions be considered at the May meeting of the SHOROC Board.*
- 5. That the campaign be funded by an increase to the waste levy charged by each Council of \$1 per rate assessment.*
- 6. That, should the ban and campaign proceed, that Councils also resolve to not introduce their own e-waste scheme in 2010 so as not to undermine the rationale of the economic justification for a mandatory EPR scheme.*
- 7. That a working group be set up of waste managers and community relations managers to devise details of an implementation strategy for bans (including an exit strategy) and to provide an estimate of costs, including the cost of engaging a public relations/ lobbying consultancy firm.*
- 8. That SHOROC Mayors be requested to urgently demand that the State and Federal Ministers for the Environment introduce extended producer responsibility laws for e-*

waste and that the Australian Local Government Association be requested to ask all Australian Councils to support the demand.

9. That each Council be asked to forward a resolution to the ALGA conference in support of extended producer responsibility legislation and in support of Council bans on the collection of e-waste.
10. That the proposed strategy for the campaign and the selection of consultants to coordinate the campaign be approved by the SHOROC Board.

Waste Managers and Public Relations managers met on 29 April and 5 May to discuss a campaign. Attached is a confidential report about the proposed campaign. It identifies issues to be considered by the Board.

### **Tube Terminator**

The Tube Terminator provides a means by which fluorescent tubes can be safely disposed of and materials separated out. Pittwater Council provided General Managers with information on the Tube Terminator. General Managers proposed a regional approach to the purchase and operation of a Tube Terminator.

A meeting of waste managers was held on 29 April, 2009 to discuss the Tube Terminator. The group proposed that there may be benefit in identifying and assessing alternative approaches and technologies prior to purchase as well as having an opportunity to better inform themselves about the Tube Terminator.

Alternative options for safe disposal and recycling of fluorescent tubes are being assessed.

#### **Discussion:**

Discussion took place with regard to strategies and costs for launching the campaign to ban the collection of certain E Waste. Viv May did not want to spend a large amount on lobbyists but would prefer instead to put the more money into information packs for delegates at the ALGA Conference on 23 June. These information packs to be distributed to councillors and be delivered (during the ALGA Conference) to every member at Parliament House.

Leta Webb advised that she had made enquiries about launching the campaign at the ALGA conference over a specially organised morning tea which had been quoted as costing \$5K.

It was decided that Leta Webb should negotiate a more favourable rate up to \$2,500. However the preparation of information and materials to be included in the information pack should proceed using the approved budget of \$100K. It may be better for SHOROC to seek professional advice rather than employ lobbyists.

Pittwater and Mosman have already adopted the plan to ban e waste with effect from 1 Jan 2010.

#### **The Board Resolved:**

**To use the approved budget of \$100,000 to launch the Ban on E Waste campaign by holding a morning tea at the ALGA Conference, to source material for the information packs, prepare and assemble the packs and to seek professional advice on a campaign strategy.**

**Proposed Viv May/Seconded Cr Regan**

## **Item 6.7 Directors of Planning Meeting / Strategic Planners meeting**

Directors of Planning now meet on a regular basis to discuss planning matters that Councils face in common, including implementing changes to planning legislation and procedures. The group met on 24 March 2009 and the next meeting is scheduled to be held on 23 June 2009. The Director General of Planning has agreed that one of his Executive Directors will attend the meeting to provide an update from the Department of Planning.

The second meeting of SHOROC strategic planners was held on 22 April, 2009. The meeting discussed a recent letter from the Department of Planning downgrading the requirement that all councils be brought into line with the standard LEP template .

Peter Robinson from PR Sustainable Urbanism attended the meeting and made a presentation and generated discussions about the regional strategy, focussing on key issues related to connectivity / transport. He also provided the group with information from a session that he attended which set out a proposed route for a metro rail line from Sydney to beyond Dee Why.

### **Recommendation:**

That the reports on SHOROC projects be received and noted.

### **The Board Resolved:**

**To receive and note the reports on SHOROC Projects.**

**Proposed Viv May/Rik Hart**

## **Item 7 Matters submitted by member Councils**

### **Item 7.1 Managing the Challenge of Anti-Social Issues experienced by Sydney Beachside Councils"**

Cr David James tabled a paper entitled "Managing the Challenge of Anti-Social Issues experienced by Sydney Beachside Councils" the participating councils being Manly, Pittwater, Randwick, Sutherland, Warringah (still TBC) and Waverley. The paper is dated May 2009. The paper will be submitted to various State Government Ministers for further discussion and consideration.

## **Item 8 General Business**

### **Item 8.1 Transport Tunnel**

Cr David James is attending a meeting at 10am on 12 June with Mike Baird MP Member for Manly and Rob Stokes MP Member for Pittwater together with a world transport expert to discuss the feasibility of introducing a public transport system in the form of a diesel electric bus to run from Palm Beach and under the Spit Bridge.

### **Item 8.2 Sea Level Rise**

Cr David James advised that statistics relating to flood hazard levels need a co-ordinated approach across the region. For example there is no consistency in the statistics relating to Narrabeen Lagoon. He suggested that Pittwater and Warringah Councils should have a common standard for sea level rise.

**Item 9                      Time and Date of Next Meeting**

The next Board meeting will be held on Wednesday 19 August, 2009 from 3-5pm at Pittwater Council, Vuko Place, Warriewood.